

CEDAR HAMMOCK
COMMUNITY DEVELOPMENT DISTRICT
OCTOBER 11, 2022

AGENDA PACKAGE

Cedar Hammock Community Development District

Inframark, Infrastructure Management Services
210 N. University Drive • Suite 702 • Coral Springs, Florida 33071
Telephone: (954) 603-0033 • Fax: (954) 345-1292

October 4, 2022

Board of Supervisors
Cedar Hammock Community Development District

Dear Board Members:

The meeting of the Board of Supervisors of the Cedar Hammock Community Development District will be held **Tuesday, October 11, 2022 at 2:00 p.m.** at Cedar Hammock Clubhouse, 8660 Cedar Hammock Boulevard, Naples, Florida. Following is the advance agenda for this meeting.

1. Roll Call

2. Approval of Agenda

3. Public Comments on Agenda Items

4. Old Business

A. Discussion of FY 2023 Meeting Schedule

5. New Business

A. Consideration of Resolution 2023-01, Designating Justin Faircloth as Assistant Treasurer & Stephen Bloom Treasurer

B. Proposal from Blackburn Roofing and Sheetmetal, Inc. – Guard House Re-Roof

C. Ratification of Approved Proposals Per Resolution 2018-02

i. Cedar Hammock Golf & Country Club Invoice 0031 (Including Metro PSI Estimate R92951)

ii. Cedar Hammock Golf & Country Club Invoice 0032

iii. Cedar Hammock Golf & Country Club Invoice 0033

iv. MRI Inspection, LLC Estimate 3626

v. MRI Inspection, LLC Estimate 3626 – Change Order 3611

D. M.R.I. Inspection LLC Proposal 3613

E. ADVANCED Door and Gate, Inc. Proposal – Rear Gate Replacement

F. Lake 8 Thalia Trimming Request

6. Attorney's Report

7. Engineer's Report

A. Cardno Quarter 1 & Quarter 2 2022 Water Compliance Report

Cedar Hammock CDD
October 4, 2022
Page 2

B. CHCDD – 3729 Buttonwood Way Stormwater Concern

C. Davis Blvd. Paver Proposals

8. Manager's Report

A. Approval of the Minutes of May 10, 2022 Meeting

B. Acceptance of the August 2022 Financial Report

C. Acceptance of the Fiscal Year 2022 Audit Engagement Letter

D. Consideration of Resolution 2023-02, Adoption of a Records Retention Policy

E. FY2023 Insurance Review

F. Field Management Report

9. Supervisors Requests

10. Audience Comments

11. Adjournment

The balance of the agenda is routine in nature and staff will give their reports at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

Justin Faircloth
Manager

cc: Dan Cox Brett Sealy Sam Marshall

Fourth Order of Business

4A.

Notice of Meetings
Cedar Hammock
Community Development District

The Board of Supervisors of the Cedar Hammock Community Development District will hold their meetings for Fiscal Year 2023 on the 2nd Tuesday of the month at the Cedar Hammock Clubhouse, 8660 Cedar Hammock Boulevard, Naples, Florida at 2:00 p.m. on the following months:

October 11, 2022
November 8, 2022
December 13, 2022
February 14, 2023
March 7, 2023 – First Tuesday Tentative Budget Adoption
April 11, 2023
May 9, 2023 – Budget Public Hearing

The meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. Meetings may be continued to a date, time and location to be specified on the record at the meetings.

There may be occasions when one or more Supervisors will participate via telephone. In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations at these meetings because of a disability or physical impairment should contact the District Management Company, Inframark, LLC at 954-603-0033 at least two (2) calendar days prior to the date of the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1 or (800) 955-8771 (TTY)/ (800) 955-8770 (Voice) for aid in contacting the District Management Company.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and accordingly, the person may need to ensure a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Justin Faircloth
District Manager

From: Nancy Kupser <restaurant@cedarhammockcc.com>
Sent: Tuesday, August 23, 2022 9:11 AM
To: Faircloth, Justin <justin.faircloth@inframark.com>; Jim Kurtzeborn <gm@cedarhammockcc.com>
Cc: Golf Maintenance <golfmaint@cedarhammockcc.com>; Norman Day
<nday@cedarhammockcdd.com> <nday@cedarhammockcdd.com>
Subject: RE: CHCDD-FY2023 Meeting Schedule

Good morning Justin,

The highlighted dates or times are not available , please see the suggested and let me know.

October 11 , 2022 2:00pm

November 8, 2022 2:00pm

December 13th - 3:00pm OR Move to Dec. 12th at 2pm

February 14th 2023 10:00am or move to 13th at 12pm

March 7th 2023 – No availability move to the 6th at 12pm

April 11th 2023 2:00pm

Thank you

Nancy Kupser
Clubhouse Operations Director
Cedar Hammock Golf & Country Club
8660 Cedar Hammock Blvd.
Naples, Fl. 34112
239-354-2100

From: Faircloth, Justin <justin.faircloth@inframark.com>
Sent: Friday, August 19, 2022 5:07 PM
To: Jim Kurtzeborn <gm@cedarhammockcc.com>; Nancy Kupser <restaurant@cedarhammockcc.com>
Cc: Golf Maintenance <golfmaint@cedarhammockcc.com>; Norman Day
<nday@cedarhammockcdd.com> <nday@cedarhammockcdd.com>
Subject: RE: CHCDD-FY2023 Meeting Schedule

Thank you Jim,

Nancy, please let me know if you will have any issues providing space for the CDD to meet next fiscal year.

Thank you,
Justin

Justin Faircloth | CAM, CDM | District Manager



239.785.0675 | www.inframarkims.com

SUPERVISORS, PLEASE DO NOT REPLY TO ALL AS THIS COULD BE A VIOLATION OF THE FLORIDA SUNSHINE PROVISIONS.

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From: Jim Kurtzeborn <gm@cedarhammockcc.com>
Sent: Friday, August 19, 2022 3:15 PM
To: Faircloth, Justin <justin.faircloth@inframark.com>; Nancy Kupser <restaurant@cedarhammockcc.com>
Cc: Golf Maintenance <golfmaint@cedarhammockcc.com>; Norman Day (<nday@cedarhammockcdd.com>) <nday@cedarhammockcdd.com>
Subject: RE: CHCDD-FY2023 Meeting Schedule

Justin,
I hope our summer was great also. I have copied Nancy Kupser as she has a large list since we only have the board room available with the renovation. She will confirm our ability to host.
Regards,

Jim Kurtzeborn
General Manager, CCM, CAM, PGA MASTER PROFESSIONAL
Cedar Hammock Golf & Country Club
8660 Cedar Hammock Boulevard
Naples, FL 34112
(239) 354-1175 Office
(239) 707-2445 Mobile

From: Faircloth, Justin [<mailto:justin.faircloth@inframark.com>]
Sent: Friday, August 19, 2022 2:32 PM
To: Jim Kurtzeborn <gm@cedarhammockcc.com>
Cc: Golf Maintenance <golfmaint@cedarhammockcc.com>; Norman Day (<nday@cedarhammockcdd.com>) <nday@cedarhammockcdd.com>
Subject: CHCDD-FY2023 Meeting Schedule

Jim,

Hope your summer has been going well. Attached is the FY2023 meeting schedule for the CDD. Would you please confirm that the CDD will have a place to meet at the Clubhouse on the attached dates?

Thank you,
Justin

Justin Faircloth | CAM, CDM | District Manager



239.785.0675 | www.inframarkims.com

SUPERVISORS, PLEASE DO NOT REPLY TO ALL AS THIS COULD BE A VIOLATION OF THE FLORIDA SUNSHINE PROVISIONS.

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Fifth Order of Business

5A

RESOLUTION 2023-01

A RESOLUTION REMOVING TRUMAINE EASY AS ASSISTANT TREASURER AND APPOINTING JUSTIN FAIRCLOTH AS ASSISTANT TREASURER AND APPOINTING STEPHEN BLOOM AS TREASURER OF THE CEDAR HAMMOCKS COMMUNITY DEVELOPMENT DISTRICT

WHEREAS, the Board of Supervisors of the Cedar Hammocks Community Development District desires to remove Trumaine Easy as Assistant Treasurer and appoint Justin Faircloth as Assistant Treasurer; and appoint Stephen Bloom as Treasurer.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CEDAR HAMMOCKS COMMUNITY DEVELOPMENT DISTRICT:

1. Justin Faircloth is appointed Assistant Treasurer.
2. Stephen Bloom is appointed Treasurer.

Adopted this 11th day of October 2022

Norman Day
Chairman

Justin Faircloth
Secretary

5B

Blackburn Roofing & Sheetmetal, Inc.

18989 Blackburn Rd
 Naples, FL 34117-2928
 Ph: 239-348-8088
 Fax: 239-348-8088

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Proposal

Date	Estimate #
4/7/2022	3848

Name / Address
CEDAR HAMMOCK G & CC INC 8660 CEDAR HAMMOCK BLVD NAPLES, FL 34112 ATTN: TODD LEGAN

				Project
Item	Qty	Description	Cost	Total
CRRC		{REVISED} COMPLETE RE-ROOF CONTRACT {RESTROOM #15, #6 & ISLAND POOL}		
RR-TILE		Tear off existing roofing and replace as follows: One ply of fully adhered waterproof membrane applied to existing decking, New 26 gauge factory painted eavedrip & eave riser, New 26 gauge ridge anchor and valley metal, New concrete, standard colors flat profile tile applied with high strength foam set, Coordinating hip and ridge products, New plumbing stacks and exhaust hoods.	24,600.00	24,600.00
50 YR 5YR NOTE#1		50 YR MANUFACTURERS WARRANTY ON TILE 5YR Guarantee on Workmanship and Leakage Excludes providing any soffit, fascia, gutters, downspouts and or skylight structures.		
P&D-FEES		Includes permit, dump fee and re-nailing of existing decking to bring up to current code.		
ALTERNATE ALTERNATE NOTE-Carp		Pricing to re-roof Guardhouse to be, \$20,700.00 Pricing to re-roof Restroom 3&4 to be, \$19,200.00 Carpentry repairs to any rotted wood decking, beams, fascia, or soffit, to be an additional labor and material charge, should they be required.		
PYMT-TERMS		Payment terms are as follows: 35% upon commencement, balance upon completion.		
LATE-TERMS		The customer agrees that the full amount of this proposal is due and payable upon completion and statement rendered. If not paid within 10 days the customer agrees to pay 1.5% service charge a month from the date of the statement until paid. After 30 days, if the statement is given to an attorney for collection, the customer agrees to pay attorney fees and court costs, if suit be necessary.		
30 DAY		NOTE: This proposal may be withdrawn by us if not accepted within 30 days due to projected material increases.		
Please sign and return one copy to accept this proposal.			Total	\$24,600.00

From: Golf Maintenance <golfmaint@cedarhammockcc.com>

Sent: Thursday, July 7, 2022 10:19 AM

To: Norman Day <normanday4@verizon.net>; Faircloth, Justin <justin.faircloth@inframark.com>; Jim Kurtzeborn <gm@cedarhammockcc.com>

Subject: Guard house re-roof

Cedar Hammock will be reroofing the restroom on hole 6, 15, island pool building, and the two sawgrass pool buildings next summer during one of our closures. We found a tile that matches the clubhouse tiles, however they are five months out to build and deliver them. I received an estimate from Blackburn Roofing to do the Guardhouse on Davis Blvd as well just on case the CDD would like to redo the roof at the same time. The cost to strip and retile the Guardhouse is \$20,700. This does not include any rotten wood that may or may not need to be replaced, or the cost of inflation that will most likely go up by next summer.

Attached is an estimate. If the CDD would like to proceed with this let me know and I'll have the tiles built for the Guardhouse at the same time that the clubs are being built. Feel free to call me if you have any questions.

Todd G. Legan

Director of Grounds and Golf Course Operations
Cedar Hammock Golf & Country Club
8660 Cedar Hammock Blvd.
Naples, Florida 34112
(239) 304-2898

5C

5Ci.



Cedar Hammock

GOLF & COUNTRY CLUB

Cedar Hammock Golf Country Club

8660 Cedar Hammock Blvd

Naples, FL 34112

239-354-1175

Invoice No: 0031

Account Number: 01806

New Balance: \$3,007.63

Bill To: Cedar Hammock CDD

c/o Inframark

210 N. University Drive Suite 702

Coral Springs, FL 33071

Terms: Payment due on Receipt.

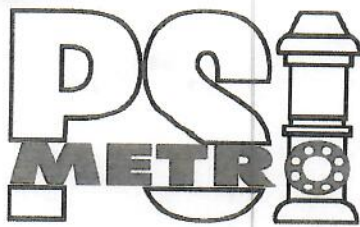
Please contact the Club with any
billing questions or changes to
account.

6/6/22 – Parts and labor to fix Wells 1, 3, and 4

\$3,007.63

Total Due:

\$3,007.63



Metro Pumping Systems, Inc.


922 SE 14th Place
Cape Coral, FL 33990
PH: 239-573-9700
FX: 239-573-6700

Agenda Page 19

DATE	INVOICE NO.
6/6/2022	49583

BILL TO
Cedar Hammock Golf & Country Club 8660 Cedar Hammock Blvd Naples, FL 34112

SHIP TO
Cedar Hammock Golf & Country Club 8660 Cedar Hammock Blvd Naples, FL 34112

TERMS	DUE DATE	TECHNICIAN	ESTIMATE	SENT VIA	PO No.	JOB #
Net 30	7/6/2022	CS	R92951	MAIL		8683
ITEM	DESCRIPTION			QTY	RATE	AMOUNT
STD	Total parts and labor to replace control panel for Well #4 and fuses for Well #1			1	2,827.12	2,827.12
FRT	Freight			1	85.51	85.51
<div><p>CEDAR HAMMOCK DEPT: <u>700</u> INVOICE DATE <u>6/6/22</u> DUE DATE <u>7/1/22</u> APPR'D BY <u>SS</u> INV. AMT <u>2912.63</u> AMT: <u> </u> ACCT.# <u>69050 - 700</u></p></div>						

PLEASE PAY FROM THIS INVOICE.
NO STATEMENT WILL BE SENT.

Past due invoices are subject to 1.5% per
month finance charge



Payments/Credits	\$0.00
Total	\$2,912.63
Balance Due	\$2,912.63

Sales tax included on all parts sales

**Metro Pumping Systems, Inc.**

922 SE 14th Place
Cape Coral, FL 33990
PH: 239-573-9700
FX: 239-573-6700

Agenda Page 20

DATE	INVOICE NO.
6/6/2022	49584

BILL TO
Cedar Hammock Golf & Country Club 8660 Cedar Hammock Blvd Naples, FL 34112

SHIP TO
Cedar Hammock Golf & Country Club 8660 Cedar Hammock Blvd Naples, FL 34112

TERMS	DUE DATE	TECHNICIAN	ESTIMATE	SENT VIA	PO No.	JOB #
Net 30	7/6/2022	CS		MAIL		8683
ITEM	DESCRIPTION			QTY	RATE	AMOUNT
STD	Total labor to troubleshoot station - #3 Well not working Found panel damaged from high electrical surge - will quote replacement ASAP CDD CEDAR HAMMOCK DEPT: 700 INVOICE DATE 6/6/22 DUE DATE 7/1/22 APPR'D BY SJ INV. AMT 95.00 AMT: ACCT# 69050 - 700			1	95.00	95.00

PLEASE PAY FROM THIS INVOICE.
NO STATEMENT WILL BE SENT.

Past due invoices are subject to 1.5% per
month finance charge



Payments/Credits	\$0.00
Total	\$95.00
Balance Due	\$95.00

Sales tax included on all parts sales



Metro Pumping Systems, Inc

922 SE 14th Place
Cape Coral, FL 33990

PH: 239-573-9700
FX: 239-573-6700

Estimate: R92951
Date: 5/11/2022

Customer Information:

Cedar Hammock CDD
C/O Inframark
210 N. University Dr. Suite 702
Coral Springs, FL 33071

Ship To

Cedar Hammock Golf & Country Club
8660 Cedar Hammock Blvd
Naples, FL 34112

QTY	Description
1	Total parts and labor to replace control panel for Well #4 and fuses for Well #1

Total **\$2,827.12**

Prices good for 30 days
Freight NOT included unless otherwise noted

Approved after discussion with the Chairman per Resolution 2018-02.
An addendum is required for this contract.

Accepted By:  Date: 5/23/22

Please sign and fax back to 239-573-6700

5Cii



Cedar Hammock

GOLF & COUNTRY CLUB

Cedar Hammock Golf Country Club
8660 Cedar Hammock Blvd
Naples, FL 34112
239-354-1175

Invoice No: 0032
Account Number: 01806
New Balance: \$2,885.98

Bill To: Cedar Hammock CDD
c/o Inframark
210 N. University Drive Suite 702
Coral Springs, FL 33071

Terms: Payment due on Receipt.
Please contact the Club with any
billing questions or changes to
account.

8/3/22 – Parts and labor to replace control panel on Well #3

\$2,885.98

Total Due:

\$2,885.98

**Metro Pumping Systems, Inc.**

922 SE 14th Place
Cape Coral, FL 33990
PH: 239-573-9700
FX: 239-573-6700

Agenda Page 24

DATE	INVOICE NO.
8/3/2022	49988

BILL TO
Cedar Hammock Golf & Country Club 8660 Cedar Hammock Blvd Naples, FL 34112

SHIP TO

TERMS	DUE DATE	TECHNICIAN	ESTIMATE	SENT VIA	PO No.	JOB #
Net 30	9/2/2022	CS	R92975	MAIL		N/A
ITEM	DESCRIPTION			QTY	RATE	AMOUNT
STD	Total parts and labor to replace control panel for Well #3			1	2,767.76	2,767.76
FRT	Freight			1	118.22	118.22
<div>C.D.D. CONTROL PANEL FOR RECHARGE WELL #3</div> <div>CEDAR HAMMOCK DEPT: 700 INVOICE DATE 8.3.22 DUE DATE 9.2.22 APPR'D BY T.L. INV. AMT 2885.98 AMT: ACCT.# 69050-700</div> <div>CARRIE, PLEASE BILL THE C.D.D. FOR THIS. Thank you</div>						

PLEASE PAY FROM THIS INVOICE.
NO STATEMENT WILL BE SENT.

Past due invoices are subject to 1.5% per
month finance charge



Payments/Credits	\$0.00
Total	\$2,885.98
Balance Due	\$2,885.98

Sales tax included on all parts sales

5Ciii.



Cedar Hammock

GOLF & COUNTRY CLUB

Cedar Hammock Golf Country Club
8660 Cedar Hammock Blvd
Naples, FL 34112
239-354-1175

Invoice No: 0033
Account Number: 01806
New Balance: \$550.89

Bill To: Cedar Hammock CDD
c/o Inframark
210 N. University Drive Suite 702
Coral Springs, FL 33071

Terms: Payment due on Receipt.
Please contact the Club with any
billing questions or changes to
account.

8/10/22 – Parts and labor to replace breaker on Well #3	\$550.89
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Total Due:	\$550.89
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**Metro Pumping Systems, Inc.**

922 SE 14th Place
Cape Coral, FL 33990
PH: 239-573-9700
FX: 239-573-6700

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DATE	INVOICE NO.
8/10/2022	50037

BILL TO
Cedar Hammock Golf & Country Club 8660 Cedar Hammock Blvd Naples, FL 34112

SHIP TO
Cedar Hammock Golf & Country Club 8660 Cedar Hammock Blvd Naples, FL 34112

TERMS	DUE DATE	TECHNICIAN	ESTIMATE	SENT VIA	PO No.	JOB #
Net 30	9/9/2022	CS		MAIL		8683
ITEM	DESCRIPTION			QTY	RATE	AMOUNT
STD	Total parts and labor to replace breaker for #3 Well			1	550.89	550.89
<div>CDD</div> <div>CEDAR HAMMOCK DEPT: C.D.D. INVOICE DATE 8-10-22 DUE DATE 9-9-22 APPR'D BY J.L. INV. AMT 550.89 AMT: ACCT.# 69050-700</div>						

PLEASE PAY FROM THIS INVOICE.
NO STATEMENT WILL BE SENT.

Past due invoices are subject to 1.5% per
month finance charge



Payments/Credits	\$0.00
Total	\$550.89
Balance Due	\$550.89

Sales tax included on all parts sales

5Civ.



M.R.I. Inspection LLC

5570 Zip Dr.
Fort Myers FL 33905
239-984-5241 Office
239-236-1234 Fax

CGC 1507963



Name

Cedar Hammock CDD
C/O Inframark
210 N. University Dr. Suite 702
Coral Springs, FL 33071

Proposal

Project

Total cost to utilize Vac
truck to clean

Date

Estimate #

8/31/2022

3626

Description	Total
<p>Total cost to utilize Vac truck to clean out the street drain in front of 3729 Buttonwood Way that leads to lake 8 (Five Lines/Structures) . We will remove sand and debris to establish flow. This price includes all labor and equipment needed to complete this job.</p> <p>\$300.00 per hour minimum 4 Hours. Plus \$300.00 Dump fee per load</p>	

Please know that we cannot hold pricing according to our normal terms, as our vendors are not holding pricing to us. All quotes will need to be reviewed at the time of contract.

Total

M.R.I. Underwater Specialist utilizes the federal E-Verify program in contracts with public employers
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Additional charges may occur if any changes are made during scope of work and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance . All contractors are fully covered under general liability insurance. We will not be responsible for any unforeseen incidents, when we dewater any wet well system . Due to sink holes crevasses or breeches etc. in and around wet well. This proposal does not include replacing any landscaping(Grass,trees, shrubs.etc.) all Jobsites will be left clean,

Authorized Signature

Michael Radford
Michael Radford President

Arreptaur of Proposal The Above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made within 30 days after invoiced. If not we will agree to pay a 10% late fee. This proposal may be withdrawn if not accepted within thirty (30) days.

Signature *[Signature]*

Date of acceptance 8/31/22

Approved after discussions with the Chairman per Resolution 2018-02.
An addendum is required for this contract.

5Cv



M.R.I. Inspection LLC

5570 Zip Dr.
Fort Myers FL 33905
239-984-5241 Office
239-236-1234 Fax

CGC 1507963



Name

Cedar Hammock CDD
C/O Inframark
210 N. University Dr. Suite 702
Coral Springs, FL 33071

Proposal

Project

Cedar Hammock
ROV 5 lines

Date

Estimate #

8/22/2022

3611

Description	Total
This proposal is to ROV starting at the street drain in front of 3729 Buttonwood Way on east side of street all the way to mitered end into lake 8. According to the map provided to us this will be five different lines structure to structure. We will send ROV camera through lines to inspect the condition and assess for any blockages, breaches and defects. We will provide an inspection report and a recording of the dive. This price includes labor, materials & equipment to complete job.	1,250.00

Please know that we cannot hold pricing according to our normal terms, as our vendors are not holding pricing to us. All quotes will need to be reviewed at the time of contract.

Total \$1,250.00

M.R.I. Underwater Specialist utilizes the federal E-Verify program in contracts with public employers

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Additional charges may occur if any changes are made during scope of work and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. All contractors are fully covered under general liability insurance. We will not be responsible for any unforeseen incidents, when we dewater any wet well system. Due to sink holes crevasses or breeches etc. in and around wet well. This proposal does not include replacing any landscaping (Grass, trees, shrubs, etc.) all Jobsites will be left clean,

Authorized Signature

Michael Radford
Michael Radford President

Acceptance of Proposal The Above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made within 30 days after invoiced. If not we will agree to pay a 10% late fee. This proposal may be withdrawn if not accepted within thirty (30) days.

Signature *Joe Starch*

Date of acceptance 8/31/22

Approved after discussions with the Chairman per Resolution 2018-02 as a change order under estimate 3626. This work needs to be completed after the work for estimate 3626 has been completed.

5D



M.R.I. Inspection LLC

5570 Zip Dr.
Fort Myers Fl. 33905
239-984-5241 Office
239-236-1234 Fax

CGC 1507963



Name

Cedar Hammock CDD
C/O Inframark
210 N. University Dr. Suite 702
Coral Springs, FL 33071

Proposal

Project

Cedar Hammock

Date

Estimate #

8/22/2022

3613

Description	Total
<p>Total proposed cost to physically inspect specified storm structures. We will utilize a diver to enter each structure to inspect the condition to determine the amount of sand, debris, and blockage within the system. We will provide a detailed inspection report of our findings and a proposal to clean all structures found to contain 25% or more sand, debris, and blockage. This price includes all labor, material, and equipment needed to complete this job.</p> <p>Any work completed outside the scope of this proposal will result in additional charges.</p>	3,000.00

Please know that we cannot hold pricing according to our normal terms, as our vendors are not holding pricing to us. All quotes will need to be reviewed at the time of contract.

Total \$3,000.00

M.R.I. Underwater Specialist utilizes the federal E-Verify program in contracts with public employers

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Additional charges may occur if any changes are made during scope of work and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. All contractors are fully covered under general liability insurance. We will not be responsible for any unforeseen incidents, when we dewater any wet well system. Due to sink holes crevasses or breeches etc. in and around wet well. This proposal does not include replacing any landscaping(Grass,trees, shrubs,etc.) all Jobsites will be left clean,

Authorized Signature

Michael Radford
Michael Radford President

Acceptance of Proposal The Above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made within 30 days after invoiced. If not we will agree to pay a 10% late fee. This proposal may be withdrawn if not accepted within thirty (30) days.

Signature_____

Date of acceptance_____

5E.

Proposal 5490

ADVANCED

Door and Gate, Inc.

2338 Immokalee Rd. Suite 365
Naples, FL 34110

Date of proposal

8/31/22

Customer

Cedar Hammock CDD
8660 Cedar Hammock Blvd.
Naples, FL 34112

This proposal is to furnish and install a new swing gate on the 951 south side exit with adjustable hinges on it and the north side gate

- (1) Aluminum swing gate, built to match existing design/size, powdercoated bronze
- (1) Set aluminum adjustable hinges
- (1) Takedown and haul away existing material

Total with tax, installation: **\$4,550.00**

Install adjustable hinges to north side gate add additional: **\$600.00**

Deduct 10%, **\$515.00** if all work done at the same time as other gate

*Prices valid for 60 days

*2-4 weeks build/install time

The prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

X_____

Kevin Krett

ADVANCED Door and Gate, Inc.

P:239-289-4441

F:239-963-1160

E:AdvancedDoorFlorida@yahoo.com

5F.

From: Mike <michaelwidick@comcast.net>

Sent: Thursday, September 8, 2022 10:04 AM

To: John Martino <johnellen77@aol.com>

Cc: Faircloth, Justin <justin.faircloth@inframark.com>; Quentin Greeley <qjgreeley1@gmail.com>; Gene Bolton <gene1142@aol.com>; Jim Kurtzeborn <gm@cedarhammockcc.com>; Todd <golfmaint@cedarhammockcc.com>

Subject: Removal of a section of Thalia plants from lake on 9th hole.

John,

I am writing you about this so it will be placed on the agenda for the October CDD meeting. Justin Faircloth advised me the Board policy was that Thalia was not to be removed and it would take Board approval to allow further removal. I know that a section of Thalia on the Northeast side of the lake that blocked the view of the last two villas was removed a couple years ago.

I would like a small section of Thalia on the west side of the lake across from my villa at 3797 Buttonwood Way removed as it blocks the view of the opposite bank and preserve. I am no longer able to see the deer, otter, turtles, and other wildlife there.

The west and north side of the lake is full of Thalia which is flowerless with large leaves. I understand that Thalia does provide some nutrients to the lake.

One of the reasons Jan and I purchased this villa in 2012 was because of the great view of the lake and preserve and watching the wildlife which brought us such joy.

I am only asking for a small section to be removed or cut down so Jan and I and my neighbors can once again enjoy the wildlife playing and sunning on the bank.

I've attached two photos.

Best Regards

Mike Widick

Sent from my iPhone





Sent from my iPhone

From: _Mail - Service_ <rjahitow@aol.com>

Sent: Thursday, September 8, 2022 11:06 AM

To: Mike <michaelwidick@comcast.net>; John Martino <johnellen77@aol.com>

Cc: Faircloth, Justin <justin.faircloth@inframark.com>; Quentin Greeley <qjgreeley1@gmail.com>; Gene Bolton <gene1142@aol.com>; Jim Kurtzeborn <gm@cedarhammockcc.com>; Todd <golfmaint@cedarhammockcc.com>

Subject: Re: Removal of a section of Thalia plants from lake on 9th hole.

Most of this has been removed on 4 and 5 as well. Thanks for considering

From: Suz <suz1424@aol.com>

Sent: Saturday, September 10, 2022 6:55 AM

To: johnellen77@aol.com

Cc: Faircloth, Justin <justin.faircloth@inframark.com>; ggreeley1@gmail.com; gene1142@aol.com; gm@cedarhammockcc.com; golfmaint@cedarhammockcc.com; michaelwidick@comcast.net

Subject: Removal of a section of Thalia plants from lake on 9th hole

We are the Widick's roof mates and we are in full support and agreement with Mike's request to remove a section of the Thalia plants. We also love our view and have enjoyed watching the wildlife on the bank since 2014.

Bill and Sue Augustine
3801 Buttonwood Way

From: Mike <michaelwidick@comcast.net>

Sent: Saturday, September 10, 2022 11:42 AM

To: John Martino <johnellen77@aol.com>; Quentin Greeley <qjgreeley@yahoo.com>; Gene Bolton <gene1142@aol.com>; Faircloth, Justin <justin.faircloth@inframark.com>

Subject: Fwd: Removal of a section of Thalia plants from lake on 9th hole.

Sent from my iPhone

Begin forwarded message:

From: MARK NANIA <MNANIA@msn.com>

Date: September 10, 2022 at 10:37:50 AM EDT

To: Mike <michaelwidick@comcast.net>

Subject: Re: Removal of a section of Thalia plants from lake on 9th hole.

John

I am Mike's neighbor! I totally agree with Mike's statement below and support what he says..

Appreciate your consideration..

THANKS

Seventh Order of Business

7A



now



April 12, 2022

South Florida Water Management District
Regulation Water Use
Attn: Mr. Scott Korf
P.O. Box 24680
West Palm Beach, Florida 33416-4680

**RE: Cedar Hammock
SFWMD Permit # 11-01711-W
Cardno Project # E919050200**

Cardno

5670 Zip Drive
Fort Myers, FL 33905
USA

Phone: 239 246 4813
Toll-free: 800 368 7511

www.cardno.com
www.stantec.com

Dear Scott:

The monthly water elevation and quality data required for the above referenced permit are enclosed.

Should you have any comments or questions, or require additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stephan P. Kohlmeier", with a long horizontal flourish extending to the right.

Stephan P. Kohlmeier
Water Resource Analyst
for Cardno
Direct Line: (239) 246-4813
Email: stephan.kohlmeier@cardno.com

SPK/gng

Enc: Quarterly Report of Monitoring Requirements

cc: Justin Faircloth, Inframark
Todd Legan, Cedar Hammock

South Florida Water Management District

Monitoring Report for Water Use Permit

Permit Number: 11-01711-W

Submittal Number: 131276

Project Name: CEDAR HAMMOCK GOLF
AND COUNTRY CLUB

Issued To: CEDAR HAMMOCK COMMUNITY
DEVELOPMENT DISTRICT

Address: C/O INFRAMARK

City, State, Zip: FORT MYERS FL 33905

Phone / Fax: (239)245-7118

E-mail: justin.faircloth@inframark.com

If you have questions or need assistance,
please contact us at wucompliance@sfwmd.gov

Contact Corrections: None

Name of Person Completing the form: Steve Kohlmeier Phone Number: 239-246-4813 Date: 2/4/2022

No	Entity Type	Entity Name	District ID	Date of Data Collection (mm/dd/yyyy)	Chloride	Ground Water Level
1	FACILITY GROUP	Pump Station 1	101079	01/24/2022	72	N/A
2	WELL	MW-1	258516	01/24/2022	98	5.43
3	WELL	MW-2	258517	01/24/2022	80	5.47
4	WELL	MW-3	258518	01/24/2022	60	4.89
5	WELL	MW-4	258519	01/24/2022	76	6.37
6	WELL	1	30124	01/24/2022	null	N/A
7	WELL	2	30126	01/24/2022	160	N/A
8	WELL	4	30130	01/24/2022	160	N/A
9	WELL	6	30134	01/24/2022	180	N/A

Comments:

No	Entity Type	Entity Name	District ID	Reporting Period (mm/dd/yyyy)	Unit Description	Comments
6	WELL	1	30124	01/24/2022	Chloride	down no sample

South Florida Water Management District

Monitoring Report for Water Use Permit

Permit Number: 11-01711-W

Submittal Number: 132372

Project Name: CEDAR HAMMOCK GOLF
AND COUNTRY CLUB

Issued To: CEDAR HAMMOCK COMMUNITY
DEVELOPMENT DISTRICT

Address: C/O INFRAMARK

City, State, Zip: FORT MYERS FL 33905

Phone / Fax: (239)245-7118

E-mail: justin.faircloth@inframark.com

If you have questions or need assistance,
please contact us at wucompliance@sfwmd.gov

Contact Corrections: None

Name of Person Completing the form: Steve Kohlmeier Phone Number: 239-246-4813 Date: 3/8/2022

No	Entity Type	Entity Name	District ID	Date of Data Collection (mm/dd/yyyy)	Chloride	Ground Water Level
1	FACILITY GROUP	Pump Station 1	101079	02/16/2022	64	N/A
2	WELL	MW-1	258516	02/16/2022	92	4.93
3	WELL	MW-2	258517	02/16/2022	74	4.97
4	WELL	MW-3	258518	02/16/2022	78	4.51
5	WELL	MW-4	258519	02/16/2022	94	5.97
6	WELL	1	30124	02/16/2022	null	N/A
7	WELL	2	30126	02/16/2022	180	N/A
8	WELL	4	30130	02/16/2022	180	N/A
9	WELL	6	30134	02/16/2022	180	N/A

Comments:

No	Entity Type	Entity Name	District ID	Reporting Period (mm/dd/yyyy)	Unit Description	Comments
6	WELL	1	30124	02/16/2022	Chloride	down no sample

South Florida Water Management District

Monitoring Report for Water Use Permit

Permit Number: 11-01711-W
Submittal Number: 132598
Project Name: CEDAR HAMMOCK GOLF AND COUNTRY CLUB
Issued To: CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT
Address: C/O INFRAMARK
City, State, Zip: FORT MYERS FL 33905
Phone / Fax: (239)245-7118
E-mail: justin.faircloth@inframark.com

If you have questions or need assistance, please contact us at wucompliance@sfwmd.gov

Contact Corrections: None

Name of Person Completing the form: Steve Kohlmeier **Phone Number:** 239-246-4813 **Date:** 3/15/2022

No	Entity Type	Entity Name	District ID	Date of Data Collection (mm/dd/yyyy)	Chloride	Ground Water Level
1	FACILITY GROUP	Pump Station 1	101079	03/09/2022	78	N/A
2	WELL	MW-1	258516	03/09/2022	96	4.41
3	WELL	MW-2	258517	03/09/2022	80	4.48
4	WELL	MW-3	258518	03/09/2022	70	3.98
5	WELL	MW-4	258519	03/09/2022	72	5.55
6	WELL	1	30124	03/09/2022	null	N/A
7	WELL	2	30126	03/09/2022	200	N/A
8	WELL	4	30130	03/09/2022	220	N/A
9	WELL	6	30134	03/09/2022	220	N/A

Comments:

No	Entity Type	Entity Name	District ID	Reporting Period (mm/dd/yyyy)	Unit Description	Comments
6	WELL	1	30124	03/09/2022	Chloride	don no sample



now



July 6, 2022

South Florida Water Management District
Regulation Water Use
Attn: Mr. Scott Korf
P.O. Box 24680
West Palm Beach, Florida 33416-4680

**RE: Cedar Hammock
SFWMD Permit # 11-01711-W
Cardno Project # E919050200**

Cardno

5670 Zip Drive
Fort Myers, FL 33905
USA

Phone: 239 246 4813
Toll-free: 800 368 7511

www.cardno.com
www.stantec.com

Dear Scott:

The monthly water elevation and quality data required for the above referenced permit are enclosed.

Should you have any comments or questions, or require additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stephan P. Kohlmeier", is written over a horizontal line.

Stephan P. Kohlmeier
Water Resource Analyst
for Cardno
Direct Line: (239) 246-4813
Email: stephan.kohlmeier@cardno.com

SPK/gng

Enc: Quarterly Report of Monitoring Requirements

cc: Justin Faircloth, Inframark
Todd Legan, Cedar Hammock

South Florida Water Management District**Monitoring Report for Water Use Permit****Permit Number:** 11-01711-W**Submittal Number:** 134289**Project Name:** CEDAR HAMMOCK GOLF AND COUNTRY CLUB**Issued To:** CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT**Address:** C/O INFRAMARK**City, State, Zip:** FORT MYERS FL 33905**Phone / Fax:** (239)245-7118**E-mail:** justin.faircloth@inframark.com

If you have questions or need assistance,
please contact us at wucompliance@sfwmd.gov

Contact Corrections: None**Name of Person Completing the form:** Steve Kohlmeier **Phone Number:** 239-246-4813 **Date:** 4/21/2022

No	Entity Type	Entity Name	District ID	Date of Data Collection (mm/dd/yyyy)	Chloride	Ground Water Level
1	FACILITY GROUP	Pump Station 1	101079	04/19/2022	72	N/A
2	WELL	MW-1	258516	04/19/2022	84	4.02
3	WELL	MW-2	258517	04/19/2022	66	4.16
4	WELL	MW-3	258518	04/19/2022	60	3.49
5	WELL	MW-4	258519	04/19/2022	58	5.06
6	WELL	1	30124	04/19/2022	null	N/A
7	WELL	2	30126	04/19/2022	146	N/A
8	WELL	4	30130	04/19/2022	null	N/A
9	WELL	6	30134	04/19/2022	220	N/A

Comments:

No	Entity Type	Entity Name	District ID	Reporting Period (mm/dd/yyyy)	Unit Description	Comments
6	WELL	1	30124	04/19/2022	Chloride	down no sample
8	WELL	4	30130	04/19/2022	Chloride	down no sample

South Florida Water Management District**Monitoring Report for Water Use Permit****Permit Number:** 11-01711-W**Submittal Number:** 135340**Project Name:** CEDAR HAMMOCK GOLF
AND COUNTRY CLUB**Issued To:** CEDAR HAMMOCK COMMUNITY
DEVELOPMENT DISTRICT**Address:** C/O INFRAMARK**City, State, Zip:** FORT MYERS FL 33905**Phone / Fax:** (239)245-7118**E-mail:** justin.faircloth@inframark.com

If you have questions or need assistance,
please contact us at wucompliance@sfwmd.gov

Contact Corrections: None**Name of Person Completing the form:** Steve Kohlmeier **Phone Number:** 239-246-4813 **Date:** 5/20/2022

No	Entity Type	Entity Name	District ID	Date of Data Collection (mm/dd/yyyy)	Chloride	Ground Water Level
1	FACILITY GROUP	Pump Station 1	101079	05/17/2022	72	N/A
2	WELL	MW-1	258516	05/17/2022	82	5.51
3	WELL	MW-2	258517	05/17/2022	84	5.29
4	WELL	MW-3	258518	05/17/2022	58	4.86
5	WELL	MW-4	258519	05/17/2022	60	6.37
6	WELL	1	30124	05/17/2022	null	N/A
7	WELL	2	30126	05/17/2022	180	N/A
8	WELL	4	30130	05/17/2022	null	N/A
9	WELL	6	30134	05/17/2022	null	N/A

Comments:

No	Entity Type	Entity Name	District ID	Reporting Period (mm/dd/yyyy)	Unit Description	Comments
6	WELL	1	30124	05/17/2022	Chloride	down no sample
8	WELL	4	30130	05/17/2022	Chloride	down no sample
9	WELL	6	30134	05/17/2022	Chloride	down no sample

South Florida Water Management District**Monitoring Report for Water Use Permit**

Permit Number: 11-01711-W

Submittal Number: 136243

Project Name: CEDAR HAMMOCK GOLF
AND COUNTRY CLUBIssued To: CEDAR HAMMOCK COMMUNITY
DEVELOPMENT DISTRICT

Address: C/O INFRAMARK

City, State, Zip: FORT MYERS FL 33905

Phone / Fax: (239)245-7118

E-mail: justin.faircloth@inframark.com

If you have questions or need assistance,
please contact us at wucompliance@sfwmd.gov

Contact Corrections: None

Name of Person Completing the form: Steve Kohlmeier Phone Number: 239-246-4813 Date: 6/28/2022

No	Entity Type	Entity Name	District ID	Date of Data Collection (mm/dd/yyyy)	Chloride	Ground Water Level
1	FACILITY GROUP	Pump Station 1	101079	06/24/2022	80	N/A
2	WELL	MW-1	258516	06/24/2022	84	5.43
3	WELL	MW-2	258517	06/24/2022	82	5.77
4	WELL	MW-3	258518	06/24/2022	60	5.2
5	WELL	MW-4	258519	06/24/2022	58	6.69
6	WELL	1	30124	06/24/2022	null	N/A
7	WELL	2	30126	06/24/2022	180	N/A
8	WELL	4	30130	06/24/2022	null	N/A
9	WELL	6	30134	06/24/2022	180	N/A

Comments:

No	Entity Type	Entity Name	District ID	Reporting Period (mm/dd/yyyy)	Unit Description	Comments
6	WELL	1	30124	06/24/2022	Chloride	down no sample
8	WELL	4	30130	06/24/2022	Chloride	down no sample

7B.

From: Sam Marshall <SMarshall@BanksEng.com>
Sent: Monday, August 29, 2022 10:55 AM
To: Faircloth, Justin <justin.faircloth@inframark.com>
Subject: RE: CHCDD-3729 Buttonwood Way Stormwater Proposal Request

Good morning Justin:

I was on-site Friday (8/26/2022) and inspected the catch basin which connects the Buttonwood Way street inlets to Lake 8. There was evidence of mulch from the lot's landscaped areas being washed into the inlet by storm runoff. The inlet is at a minor low spot in the yard. One solution is to install some type of screening to act as a filter to block the mulch, but this would also ultimately fill with mulch, block water and require periodic maintenance to clear the debris. Another solution is for the area to be re-graded consistent with the neighboring yards to have lot storm runoff flow through the lawn, over the sidewalk and to the street gutters. The grate top can be replaced with a storm manhole cover if it is no longer a low spot. As this is a small job it is difficult to estimate costs, but to modify the inlet with a concrete riser, add a cast iron ring and cover, place and grade a small amount of fill, and place sod I would estimate \$4,000.

Please let me know if you have any questions.

Thanks,

Sam

Samuel W. Marshall, P.E., LEED AP



10511 Six Mile Cypress Parkway
Fort Myers, Florida 33966
(239)939-5490 office
(239)939-2523 fax
(239)898-0047 cell

From: Faircloth, Justin <justin.faircloth@inframark.com>
Sent: Friday, August 19, 2022 5:49 PM
To: Mike Radford - M.R.I. Under Water Specialists, Inc. (mriunderwater@gmail.com) <mriunderwater@gmail.com>; Sam Marshall <SMarshall@BanksEng.com>
Subject: CHCDD-3729 Buttonwood Way Stormwater Proposal Request

Good afternoon,

As discussed on the phone yesterday with Lori Cedar Hammock CDD located off of Davis Blvd. in Naples, FL has received a resident complaint of water pooling in front of a home likely due to debris going into the catch basin. Will you please provide me the following proposals?

1. To video the street drain in front of 3729 Buttonwood Way that leads to lake 8? See the attached documents. We would want to televise the line from the east side of the street all the way to the mitered end at lake 8.
2. Would you also provide the cost to perform this inspection without video?
3. Would you please provide a proposal to just go out there and clean this entire line?
4. Would you also provide a proposal to inspect the entire stormwater system with all structures? We need the option to video as well.

I have included the District's Engineer, Sam Marshall, on this email should you have any specific questions for him about the system.

Sam, we would look to have recommendations from you on how to prevent debris from entering the catch basin in the future. The homeowner has put up stone around the structure, but does not appear to be working. Mr. Day inquired about covering this drain, but it appears to be functional and necessary. Let me know your thoughts.

Let me know if you have any questions.

Sincerely,
Justin

Justin Faircloth | CAM, CDM | District Manager

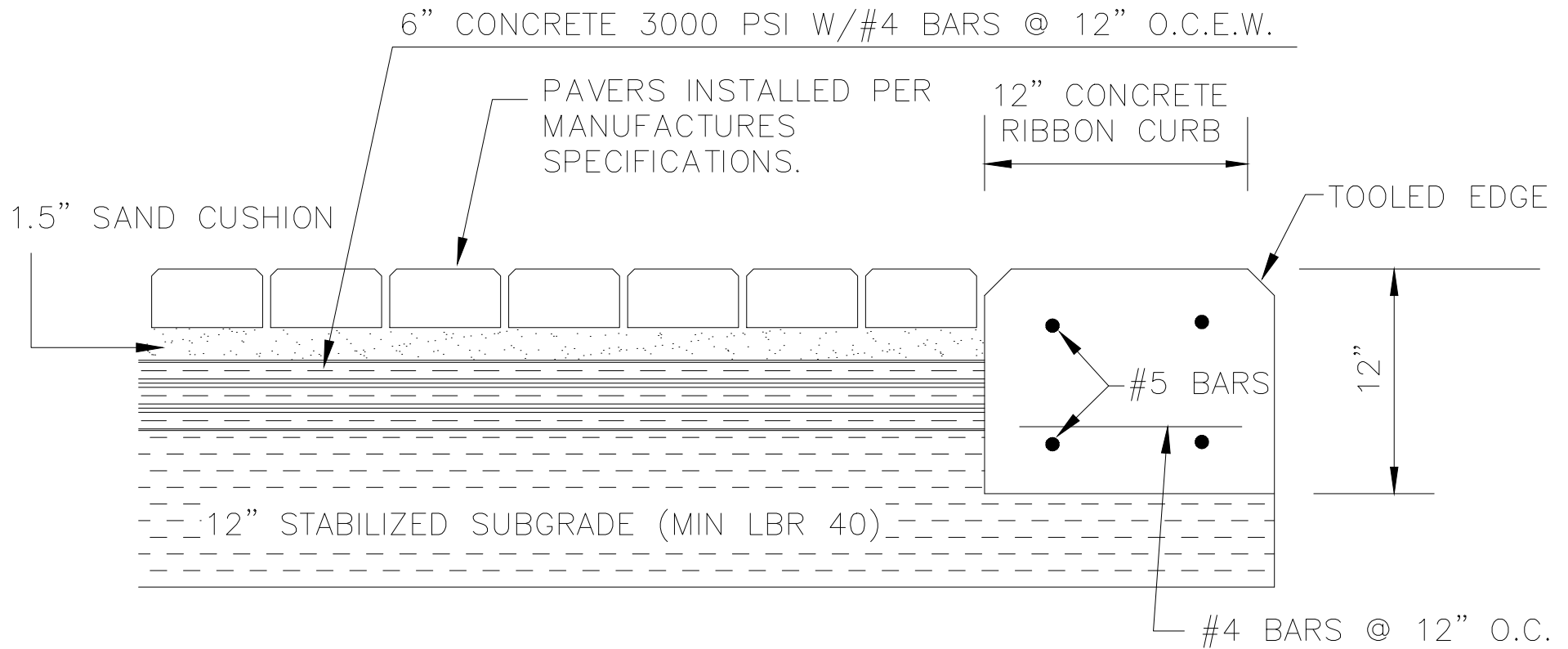


239.785.0675 | www.inframarkims.com

SUPERVISORS, PLEASE DO NOT REPLY TO ALL AS THIS COULD BE A VIOLATION OF THE FLORIDA SUNSHINE PROVISIONS.

CONFIDENTIALITY NOTICE: The information in this email is intended for the sole use of the recipient(s) and may be confidential and subject to protection under the law. If you are not the intended recipient, you are hereby notified that any distribution or copying of this email is strictly prohibited. If you have received this message in error, please contact the sender immediately and delete your copy from your computer.

7C



OPTIONAL PAVERS DETAIL

NOT TO SCALE

Eighth Order of Business

8A

**MINUTES OF MEETING
CEDAR HAMMOCK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Cedar Hammock Community Development District was held Tuesday, May 10, 2022 at 2:00 p.m. at the Cedar Hammock Clubhouse, 8660 Cedar Hammock Boulevard, Naples, FL 34112.

Present and constituting a quorum were:

Norman Day	Chairman (via phone)
Quentin Greeley	Vice-Chairman
Gene Bolton	Assistant Secretary (via phone)
Fred Bally	Assistant Secretary
John Martino	Assistant Secretary

Also present were:

Justin Faircloth	District Manager
Todd Legan	Cedar Hammock Golf and Country Club
John Strotbeck	Resident

The following is a summary of the discussions and actions taken at the May 10, 2022 Cedar Hammock Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

- Mr. Faircloth called the meeting to order. All Board members were present except for Mr. Day and Mr. Bolton who attended by phone. A quorum was established.

On MOTION by Mr. Greeley seconded by Mr. Martino, with all in favor to allow Mr. Day and Mr. Bolton attend the meeting and vote by phone was approved. 5-0

SECOND ORDER OF BUSINESS

Approval of Agenda

- Mr. Faircloth asked if there were any corrections, deletions or changes to the agenda as presented.

On MOTION by Mr. Greeley seconded by Mr. Bally with all in favor the agenda was approved as presented. 5-0

THIRD ORDER OF BUSINESS

Public Comments on Agenda Items

- Mr. Strotbeck commented on the algae on lake#11 beside hole#5, the striping for the bike lanes, and littoral plants.
- Mr. Greeley commented on monument lighting near hole#8, lake #12.

On MOTION by Mr. Martino seconded by Mr. Bally with all in favor to move the diffuser as far north as possible in lake#11 along hole#5 was approved. 5-0

FOURTH ORDER OF BUSINESS

Old Business

- Mr. Legan commented on repairs to the wells.

FIFTH ORDER OF BUSINESS

**Public Hearing to Consider Adoption of
the Fiscal Year 2023 Budget**

A. Open the Public Hearing for Public Comments

On MOTION by Mr. Bally seconded by Mr. Greeley, with all in favor the public hearings were opened. 5-0

- There were no public comments.

B. Close the Public Hearing for Public Comments

On MOTION by Mr. Greeley seconded by Mr. Martino, with all in favor the public hearings were closed. 5-0

C. Consideration of Resolution 2022-06, Adoption of the Fiscal Year 2023 Budget

On MOTION by Mr. Martino seconded by Mr. Greeley, with all in favor Resolution 2022-06, adopting the Fiscal Year 2023 Budget as presented with the following changes; Field – Reserve – Bridges be renamed to Field – Reserve – Wood Bridges, Field – Reserve – Bulkheads be renamed to Field – Reserve – Stone Bridges & Bulkheads, and to include the island pier in the Field – Reserve – Wood Bridges category going forward for budgeting purposes was adopted. 5-0

D. Consideration of Resolution 2022-07, Levying of Assessments

On MOTION by Mr. Greeley seconded by Mr. Martino, with all in favor Resolution 2022-07, levying of assessments and impose a non-ad valorem maintenance and benefit special assessment for Fiscal Year 2023 was adopted. 5-0

- The Board discussed the allocation of the reserve funding.

On MOTION by Mr. Bally seconded by Mr. Greeley with all in favor, to revise the prior motion, Resolution 2022-06 and to modify the FY 2023 Budget presented by redesignating the allocation of reserve funds as follows; reduce Field – Reserve – Wood Bridges from \$19,950 to \$0, reduce Field – Reserve – Stone Bridges & Bulkheads from \$19,950 to \$0, increase Field – Reserve – Irrigation System from \$50,505 to \$140,355, increase Field – Reserve – Lakes from \$19,950 to \$40,000, and reduce Field – Reserve – Roadways from \$80,000 to \$10,000 was approved. 5-0

- Mr. Faircloth noted the budget does not change, only the reallocation of the reserve funds.

SIXTH ORDER OF BUSINESS**New Business****A. Discussion of the Fiscal Year 2023 Meeting Schedule**

- Mr. Faircloth discussed the proposed meeting schedule and requested the Board notate that the March 7, 2023 meeting will be the first Tuesday of the month as there must be sixty days between the tentative budget adoption and the budget public hearing.

On MOTION by Mr. Martino seconded by Mr. Bally with all in the meeting schedule for fiscal year 2023 was approved as presented. 5-0

- Mr. Faircloth noted November 8, 2022 is election day. Mr. Bolton indicated that he is not planning to run for office.

SEVENTH ORDER OF BUSINESS

Attorney's Report

- None.

EIGHTH ORDER OF BUSINESS

Engineer's Report

A. Banks Engineering Stormwater Needs Analysis

- Mr. Faircloth updated the Board on the Stormwater Needs Analysis report.

B. Cardno Contract Update

- Mr. Faircloth reviewed the Cardno communication with the Board and the Board had no objection to Mr. Greeley signing the agreement.

NINTH ORDER OF BUSINESS

District Manager's Report

A. Approval of the Minutes of April 12, 2022 Meeting

- Mr. Faircloth asked if there were any corrections, deletions, or changes to the minutes.

On MOTION by Mr. Greeley seconded by Mr. Bolton with all in favor minutes of April 12, 2022 meeting were approved as presented. 5-0

B. Acceptance of the March 2022 Financial Report

- The financials were reviewed with the Board.

On MOTION by Mr. Bally seconded by Mr. Greeley with all in favor the financial report of March 2022 was accepted as presented. 5-0

C. Acceptance of the Audit 2021 Financial Report

- Mr. Faircloth stated the audit is clean.

On MOTION by Mr. Bolton seconded by Mr. Martino with all in favor the 2021 audit financial report was accepted as presented. 5-0

D. Report on the Number of Registered Voters

- Mr. Faircloth reported the number of registered voters as 590.

E. Follow Up Items

- Mr. Faircloth commented on repairs to the entrance gates, the contract with Glase Golf, Inc., lake bank vegetation items, and the securing of materials for the wear decking install.
- The Board requested an exhibit from Artistic Structure on how they will be installing the two strips on the bridges before they proceed with the wear decking install.

On MOTION by Mr. Bally seconded by Mr. Martino with all in favor to delay the bulkhead pressure washing until the water level falls and re-evaluate who does the cleaning and when it should be done was approved. 5-0

TENTH ORDER OF BUSINESS

Supervisors Requests

- None.

ELEVENTH ORDER OF BUSINESS

Audience Comments

- There being none, the next agenda item followed.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Bally seconded by Mr. Greeley with all in favor the meeting was adjourned at 3:51 p.m. 5-0

Justin Faircloth, Secretary

Norman Day, Chairman

8B

CEDAR HAMMOCK
Community Development District

Financial Report

August 31, 2022

(Unaudited)

Prepared by:



CEDAR HAMMOCK
Community Development District

Financial Statements

(Unaudited)

August 31, 2022

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Balance Sheet	1
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 <u>SUPPORTING SCHEDULES</u>	
Non-Ad Valorem Special Assessments	5
Cash and Investment Report	6
Bank Reconciliation	7
Check Register	8 - 13

Balance Sheet
August 31, 2022

ACCOUNT DESCRIPTION	GENERAL FUND	GF- BULKHEAD AND BRIDGE RESTORATION FUND	TOTAL
<u>ASSETS</u>			
Cash - Checking Account	\$ 88,944	\$ -	\$ 88,944
Accounts Receivable	27	-	27
Due From Other Funds	-	59,525	59,525
Investments:			
Money Market Account	666,078	-	666,078
Deposits	1,359	-	1,359
TOTAL ASSETS	\$ 756,408	\$ 59,525	\$ 815,933
<u>LIABILITIES</u>			
Accounts Payable	\$ 943	\$ -	\$ 943
Accrued Expenses	1,800	-	1,800
Due To Other Funds	59,525	-	59,525
TOTAL LIABILITIES	62,268	-	62,268
<u>FUND BALANCES</u>			
Nonspendable:			
Deposits	1,359	-	1,359
Assigned to:			
Operating Reserves	41,784	-	41,784
Reserves - Bridges	10,000	-	10,000
Reserves - Bulkheads	10,000	-	10,000
Reserves - Lakes	10,000	-	10,000
Reserves - Roadways	95,500	-	95,500
Unassigned:	525,497	59,525	585,022
TOTAL FUND BALANCES	\$ 694,140	\$ 59,525	\$ 753,665
TOTAL LIABILITIES & FUND BALANCES	\$ 756,408	\$ 59,525	\$ 815,933

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 5,088	\$ 4,664	\$ 3,207	\$ (1,457)
Interest - Tax Collector	-	-	66	66
Special Assmnts- Tax Collector	406,897	406,897	406,899	2
Special Assmnts- Discounts	(16,276)	(16,276)	(15,074)	1,202
Other Miscellaneous Revenues	-	-	1,250	1,250
TOTAL REVENUES	395,709	395,285	396,348	1,063

EXPENDITURES**Administration**

ProfServ-Engineering	5,000	4,583	6,138	(1,555)
ProfServ-Legal Services	2,000	1,833	1,339	494
ProfServ-Mgmt Consulting	41,965	38,468	38,468	-
ProfServ-Property Appraiser	6,103	6,103	-	6,103
ProfServ-Special Assessment	8,214	8,214	8,214	-
ProfServ-Web Site Maintenance	717	657	657	-
Auditing Services	5,000	5,000	4,275	725
Postage and Freight	900	825	352	473
Insurance - General Liability	8,712	8,712	7,199	1,513
Printing and Binding	1,200	1,100	443	657
Legal Advertising	2,500	2,292	1,610	682
Misc-Bank Charges	700	642	1	641
Misc-Assessment Collection Cost	8,138	8,138	7,837	301
Misc-Web Hosting	2,000	1,833	2,776	(943)
Office Supplies	100	92	-	92
Annual District Filing Fee	175	175	175	-
Total Administration	93,424	88,667	79,484	9,183

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Field				
ProfServ-Field Management	1,682	1,542	1,854	(312)
Management Services	2,500	2,292	125	2,167
Contracts-Water Mgmt Services	7,200	6,600	6,600	-
Utility - Cameras	1,268	1,162	-	1,162
Electricity - Wells	4,866	4,461	1,680	2,781
Electricity - Aerator	4,000	3,667	1,999	1,668
R&M-Lake	3,000	2,750	3,000	(250)
R&M-Plant Replacement	500	458	500	(42)
R&M Bulkheads	5,000	4,583	-	4,583
R&M - Bridges & Cart Paths	5,000	4,583	-	4,583
Misc-Contingency	17,469	16,013	19,854	(3,841)
Capital Outlay	90,000	90,000	66,017	23,983
Reserve - Bridges	19,950	19,950	-	19,950
Reserve - Bulkheads	19,950	19,950	-	19,950
Reserves - Irrigation System	19,950	19,950	-	19,950
Reserve - Lakes	19,950	19,950	30,747	(10,797)
Reserve - Roadways	80,000	80,000	-	80,000
Total Field	302,285	297,911	132,376	165,535
TOTAL EXPENDITURES	395,709	386,578	211,860	174,718
Excess (deficiency) of revenues				
Over (under) expenditures	-	8,707	184,488	175,781
Net change in fund balance	\$ -	\$ 8,707	\$ 184,488	\$ 175,781
FUND BALANCE, BEGINNING (OCT 1, 2021)	509,652	509,652	509,652	
FUND BALANCE, ENDING	\$ 509,652	\$ 518,359	\$ 694,140	

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ -	\$ -	\$ -	\$ -
Special Assmnts- Tax Collector	525,829	525,829	525,829	-
Special Assmnts- Discounts	(21,033)	(21,033)	(19,480)	1,553
TOTAL REVENUES	504,796	504,796	506,349	1,553
<u>EXPENDITURES</u>				
<u>Administration</u>				
ProfServ-Property Appraiser	7,887	7,887	-	7,887
Misc-Assessment Collection Cost	10,517	10,517	10,127	390
Total Administration	18,404	18,404	10,127	8,277
<u>Debt Service</u>				
Operating Loan Repayment	560,000	560,000	458,445	101,555
Interest Expense	18,891	18,891	7,845	11,046
Total Debt Service	578,891	578,891	466,290	112,601
TOTAL EXPENDITURES	597,295	597,295	476,417	120,878
Excess (deficiency) of revenues Over (under) expenditures	(92,499)	(92,499)	29,932	122,431
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(92,499)	-	-	-
TOTAL FINANCING SOURCES (USES)	(92,499)	-	-	-
Net change in fund balance	\$ (92,499)	\$ (92,499)	\$ 29,932	\$ 122,431
FUND BALANCE, BEGINNING (OCT 1, 2021)	29,593	29,592	29,593	
FUND BALANCE, ENDING	\$ (62,906)	\$ (62,907)	\$ 59,525	

Cash and Investment Report
August 31, 2022

General Fund

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Checking Account - Operating	Valley National Bank	Gov't Interest Checking	n/a	2.10%	88,944
Money Market Account	BankUnited	Public Funds MMA	n/a	2.00%	<u>666,078</u>
				Total	<u><u>\$ 755,022</u></u>

Cedar Hammock CDD

Bank Reconciliation

Bank Account No. 2555 Valley National Bank GF
Statement No. 08-22
Statement Date 8/31/2022

G/L Balance (LCY)	88,943.57	Statement Balance	192,593.57
G/L Balance	88,943.57	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	192,593.57
Subtotal	88,943.57	Outstanding Checks	103,650.00
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	88,943.57	Ending Balance	88,943.57
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
8/22/2022	Payment	2637	CEDAR HAMMOCK CDD	100,000.00	0.00	100,000.00
8/25/2022	Payment	2638	BENTLEY ELECTRIC CO OF NAPLES FL IN	3,650.00	0.00	3,650.00
Total Outstanding Checks.....				103,650.00		103,650.00

CEDAR HAMMOCK
Community Development District

Supporting Schedules

August 31, 2022

**Non-Ad Valorem Special Assessments
(Collier County Tax Collector - Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2022**

					ALLOCATION	
Date Received	Net Amount Received	(Discount) Amount	Commission Amount	Amount Received	General Fund Assessments	Bulkhead/Bridge Restoration Assessments
Assessments Levied For FY 2022				\$ 932,727	\$ 406,899	\$ 525,829
Allocation %				100%	44%	56%
10/25/21	\$ 7,546	\$ 429	\$ 154	\$ 8,129	\$ 3,546	\$ 4,583
11/03/21	\$ 28,555	\$ 1,214	\$ 583	\$ 30,352	\$ 13,241	\$ 17,111
11/10/21	\$ 96,647	\$ 4,109	\$ 1,972	\$ 102,729	\$ 44,815	\$ 57,914
11/17/21	\$ 141,676	\$ 6,024	\$ 2,891	\$ 150,591	\$ 65,695	\$ 84,896
12/02/21	\$ 399,767	\$ 16,997	\$ 8,159	\$ 424,923	\$ 185,371	\$ 239,552
12/22/21	\$ 102,252	\$ 4,178	\$ 2,087	\$ 108,517	\$ 47,340	\$ 61,177
01/21/22	\$ 42,996	\$ 1,288	\$ 877	\$ 45,161	\$ 19,702	\$ 25,460
02/18/22	\$ 22,446	\$ 444	\$ 458	\$ 23,347	\$ 10,185	\$ 13,162
03/11/22	\$ 7,928	\$ 82	\$ 162	\$ 8,172	\$ 3,565	\$ 4,607
04/13/22	\$ 23,328	\$ -	\$ 476	\$ 23,804	\$ 10,384	\$ 13,420
06/13/22	\$ 3,535	\$ (105)	\$ 72	\$ 3,502	\$ 1,528	\$ 1,974
06/15/22	\$ 3,535	\$ (105)	\$ 72	\$ 3,502	\$ 1,528	\$ 1,974
TOTAL	\$ 880,212	\$ 34,553	\$ 17,964	\$ 932,728	\$ 406,898	\$ 525,828

% COLLECTED 100% 100% 100%

TOTAL OUTSTANDING	\$ -	\$ -	\$ -
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CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 04/01/22 to 08/31/22
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
<u>GENERAL FUND - 001</u>							
CHECK # 2605							
001	04/12/22	DANIEL H. COX, P.A.	11176	3/2022 GEN COUNSEL	ProfServ-Legal Services	531023-51401	\$140.00
Check Total							\$140.00
CHECK # 2606							
001	04/20/22	CARDNO, INC	330049	PROFESSIONAL SERVICES THROUGH 3/25/2022	Contracts-Water Mgmt Services	534047-53901	\$600.00
Check Total							\$600.00
CHECK # 2607							
001	05/09/22	DECKS & DOCKS LUMBER COMPANY, INC	QUOTE 356740 REVISED	AS APPR BY THE BOARD AT THE 4/12/22 MEETING	Capital Outlay	564043-53901	\$27,739.96
Check Total							\$27,739.96
CHECK # 2608							
001	05/09/22	FEDEX ACH	7-721-03555	SHIPPING FEES 4/5/22	Postage and Freight	541006-51301	\$26.74
Check Total							\$26.74
CHECK # 2609							
001	05/11/22	CEDAR HAMMOCK GOLF &	0029	4/18/22 LAKE RIP RAP WORK PERFORMED	Misc-Contingency	549900-53901	\$2,000.00
001	05/11/22	CEDAR HAMMOCK GOLF &	0029	4/18/22 LAKE RIP RAP WORK PERFORMED	R&M-Lake	546042-53901	\$3,000.00
Check Total							\$5,000.00
CHECK # 2610							
001	05/11/22	DANIEL H. COX, P.A.	11185	LEGAL SVCS THRU 4/17/22	ProfServ-Legal Services	531023-51401	\$122.50
Check Total							\$122.50
CHECK # 2611							
001	05/11/22	INFRAMARK, LLC	76458	4/2022 MGMT SVCS	ProfServ-Mgmt Consulting Serv	531027-51201	\$3,497.08
001	05/11/22	INFRAMARK, LLC	76458	4/2022 MGMT SVCS	ProfServ-Field Management	531016-53901	\$140.17
001	05/11/22	INFRAMARK, LLC	76458	4/2022 MGMT SVCS	ProfServ-Field Management	531016-53901	\$125.00
001	05/11/22	INFRAMARK, LLC	76458	4/2022 MGMT SVCS	Postage and Freight	541006-51301	\$3.71
001	05/11/22	INFRAMARK, LLC	76458	4/2022 MGMT SVCS	Printing and Binding	547001-51301	\$44.35
001	05/11/22	INFRAMARK, LLC	76458	4/2022 MGMT SVCS	ProfServ-Web Site Maintenance	531094-51301	\$59.75
Check Total							\$3,870.06
CHECK # 2612							
001	05/11/22	SUPERIOR WATERWAY SERVICES	79978	AERATION SYS - LAKES 4,6,10 & 11; 90% INVOICED	90% of Quote	564043-53901	\$29,632.50
Check Total							\$29,632.50
CHECK # 2613							
001	05/23/22	CARDNO, INC	331427	PROFESSIONAL SERVICES THROUGH 4/29/22	Contracts-Water Mgmt Services	534047-53901	\$600.00
Check Total							\$600.00
CHECK # 2614							
001	05/25/22	ADVANCED DOOR AND GATE, INC	3147	REPAIRED GUEST ENTRANCE GATE	Misc-Contingency	549900-53901	\$1,670.00
Check Total							\$1,670.00
CHECK # 2616							
001	05/25/22	CARDNO, INC	331902	PROFESSIONAL SERVICES THROUGH 5/27/22	Contracts-Water Mgmt Services	534047-53901	\$600.00
Check Total							\$600.00

CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 04/01/22 to 08/31/22
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 2617							
001	05/25/22	SUPERIOR WATERWAY SERVICES	80759	ONE-TIME REMOVAL OF BULRUSH & THALIA FROM LAKES	R&M-Plant Replacement	546071-53901	\$500.00
001	05/25/22	SUPERIOR WATERWAY SERVICES	80759	ONE-TIME REMOVAL OF BULRUSH & THALIA FROM LAKES	Reserve - Lakes	568102-53901	\$7,800.00
Check Total							\$8,300.00
CHECK # 2618							
001	05/31/22	GLASE GOLF, INC	102974	HAULED MATERIAL; RIP RAP; 57 STONE	Reserve - Lakes	568102-53901	\$22,947.00
Check Total							\$22,947.00
CHECK # 2619							
001	06/01/22	BANKS ENGINEERING INC	1263CDD-104	ENGINEERING SERVICE HB53 STORMWATER REPORT	ProfServ-Engineering	531013-51501	\$1,110.00
Check Total							\$1,110.00
CHECK # 2620							
001	06/01/22	DESK SPINCO, INC	0004514356	12/14/21 NOTICE OF REG & AUDIT COMM MTG; FY21 REQ	Legal Advertising	548002-51301	\$563.50
Check Total							\$563.50
CHECK # 2621							
001	06/01/22	INFRAMARK, LLC	77582	5/2022 MGMT SERVICES	ProfServ-Mgmt Consulting Serv	531027-51201	\$3,497.08
001	06/01/22	INFRAMARK, LLC	77582	5/2022 MGMT SERVICES	FIELD OPS SERVICES	531016-53901	\$140.17
001	06/01/22	INFRAMARK, LLC	77582	5/2022 MGMT SERVICES	FIELD OPS SERVICES PROJECT MANAGER	531093-53901	\$31.25
001	06/01/22	INFRAMARK, LLC	77582	5/2022 MGMT SERVICES	Postage and Freight	541006-51301	\$1.06
001	06/01/22	INFRAMARK, LLC	77582	5/2022 MGMT SERVICES	Printing and Binding	547001-51301	\$37.55
001	06/01/22	INFRAMARK, LLC	77582	5/2022 MGMT SERVICES	ProfServ-Web Site Maintenance	531094-51301	\$59.75
Check Total							\$3,766.86
CHECK # 2622							
001	06/07/22	DESK SPINCO, INC	0004585182	FY22/23 NOTICE OF REGULAR BD MTG 5/10/22	Legal Advertising	548002-51301	\$854.00
Check Total							\$854.00
CHECK # 2623							
001	06/07/22	INNERSYNC STUDIO LTD	20397	6/2022 WEBSITE SERVICE	Quarterly Expense	549915-51301	\$388.13
Check Total							\$388.13
CHECK # 2624							
001	06/16/22	CEDAR HAMMOCK GOLF &	0030	FURNISH/RPLC BARCODE SCANNER-DAVIS BLVD	Misc-Contingency	549900-53901	\$7,933.91
Check Total							\$7,933.91
CHECK # 2625							
001	06/24/22	BANKS ENGINEERING INC	1263CDD-105	ADDITIONAL ENGINEERING SERVICE 5/2022	ProfServ-Engineering	531013-51501	\$1,697.50
Check Total							\$1,697.50
CHECK # 2626							
001	06/30/22	DESK SPINCO, INC	0004658133	5/18/22 NOTICE OF QUAL PERIOD FOR CANDID	Legal Advertising	548002-51301	\$192.50
Check Total							\$192.50
CHECK # 2627							
001	07/01/22	UNITED RENTALS	206169959-001	CONCRETE GRINDER	Capital Outlay	564043-53901	\$4,995.00
Check Total							\$4,995.00
CHECK # 2628							
001	07/14/22	CEDAR HAMMOCK CDD	071322	TRANSFER EXCESS FUNDS IN GF TO MMA	Cash with Fiscal Agent	103000	\$350,000.00
Check Total							\$350,000.00

CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Fund
For the Period from 04/01/22 to 08/31/22
(Sorted by Check / ACH No.)

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 2632							
001	08/09/22	BANKS ENGINEERING INC	1263CDD-106	ENGINEERING SERVICE 6/2022	ProfServ-Engineering	531013-51501	\$1,850.00
Check Total							\$1,850.00
CHECK # 2633							
001	08/09/22	DANIEL H. COX, P.A.	11202	GENERAL COUNSEL 6/2022	ProfServ-Legal Services	531023-51401	\$52.50
Check Total							\$52.50
CHECK # 2634							
001	08/09/22	INFRAMARK, LLC	79003	6/2022 MANAGEMENT SVCS	ProfServ-Mgmt Consulting Serv	531027-51201	\$3,497.08
001	08/09/22	INFRAMARK, LLC	79003	6/2022 MANAGEMENT SVCS	ProfServ-Field Management	531016-53901	\$140.17
001	08/09/22	INFRAMARK, LLC	79003	6/2022 MANAGEMENT SVCS	Management Services	531093-53901	\$93.75
001	08/09/22	INFRAMARK, LLC	79003	6/2022 MANAGEMENT SVCS	Postage and Freight	541006-51301	\$4.77
001	08/09/22	INFRAMARK, LLC	79003	6/2022 MANAGEMENT SVCS	Printing and Binding	547001-51301	\$79.20
001	08/09/22	INFRAMARK, LLC	79003	6/2022 MANAGEMENT SVCS	ProfServ-Web Site Maintenance	531094-51301	\$59.75
Check Total							\$3,874.72
CHECK # 2635							
001	08/11/22	INFRAMARK, LLC	80486	7/2022 MANAGEMENT SERVICES	ProfServ-Mgmt Consulting Serv	531027-51201	\$3,497.08
001	08/11/22	INFRAMARK, LLC	80486	7/2022 MANAGEMENT SERVICES	ProfServ-Field Management	531016-53901	\$140.17
001	08/11/22	INFRAMARK, LLC	80486	7/2022 MANAGEMENT SERVICES	Postage and Freight	541006-51301	\$4.24
001	08/11/22	INFRAMARK, LLC	80486	7/2022 MANAGEMENT SERVICES	Printing and Binding	547001-51301	\$0.20
001	08/11/22	INFRAMARK, LLC	80486	7/2022 MANAGEMENT SERVICES	ProfServ-Web Site Maintenance	531094-51301	\$59.75
Check Total							\$3,701.44
CHECK # 2636							
001	08/16/22	BERGER, TOOMBS, ELAM, GAINES & FRANK	358666	AUDIT FYE 9/30/21	Auditing Services	532002-51301	\$4,275.00
Check Total							\$4,275.00
CHECK # 2637							
001	08/22/22	CEDAR HAMMOCK CDD	MMOCK-081522	TRANSFERRING EXCESS FUND FROM GF TO MMA	Cash with Fiscal Agent	103000	\$100,000.00
Check Total							\$100,000.00
CHECK # 2638							
001	08/25/22	BENTLEY ELECTRIC CO OF NAPLES FL INC	2022-435	MISC ELECTRICAL WORK	Capital Outlay	564043-53901	\$3,650.00
Check Total							\$3,650.00
CHECK # 2639							
001	08/25/22	BANKS ENGINEERING INC	1263CDD-107	ENGINEERING SERVICE THROUGH 7/31/22	ProfServ-Engineering	531013-51501	\$925.00
Check Total							\$925.00
CHECK # 2640							
001	08/25/22	INFRAMARK, LLC	81661	8/2022 MANAGEMENT SERVICE	ProfServ-Mgmt Consulting Serv	531027-51201	\$3,497.08
001	08/25/22	INFRAMARK, LLC	81661	8/2022 MANAGEMENT SERVICE	ProfServ-Field Management	531016-53901	\$140.17
001	08/25/22	INFRAMARK, LLC	81661	8/2022 MANAGEMENT SERVICE	Postage and Freight	541006-51301	\$0.53
001	08/25/22	INFRAMARK, LLC	81661	8/2022 MANAGEMENT SERVICE	ProfServ-Web Site Maintenance	531094-51301	\$59.75
Check Total							\$3,697.53
CHECK # DD0195							
001	04/20/22	FPL - ACH	04042022-25561 ACH	ACCT# 14237-25561 3/3-4/4/2022	Electricity - Aerator	543051-53901	\$72.12
Check Total							\$72.12

CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 04/01/22 to 08/31/22
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # DD0196							
001	04/20/22	FPL - ACH	04042022-94271 ACH	ACCT# 91615-94271 3/3-4/4/2022	Electricity - Aerator	543051-53901	\$73.50
Check Total							\$73.50
CHECK # DD0197							
001	04/20/22	FPL - ACH	04042022-27409 ACH	ACCT# 87833-27409 3/3-4/4/2022	Electricity - Wells	543050-53901	\$163.18
Check Total							\$163.18
CHECK # DD0198							
001	04/20/22	FPL - ACH	04042022-92574 ACH	ACCT# 56324-92574 3/3-4/4/2022	Electricity - Aerator	543051-53901	\$44.43
Check Total							\$44.43
CHECK # DD0199							
001	04/20/22	FPL - ACH	04042022-52583 ACH	ACCT# 24773-52583 3/3-4/4/2022	Electricity - Wells	543050-53901	\$203.27
Check Total							\$203.27
CHECK # DD0200							
001	05/15/22	FPL - ACH	050322-94271 ACH	ACCT# 91615-94271 SERVICE 4/4 - 5/3/22	Electricity - Aerator	543051-53901	\$53.82
Check Total							\$53.82
CHECK # DD0201							
001	05/15/22	FPL - ACH	05032022-25561	ACCT# 14237-25561 SERVICE 4/4 - 5/3/22	Electricity - Aerator	543051-53901	\$65.52
Check Total							\$65.52
CHECK # DD0202							
001	05/24/22	FPL - ACH	050322-27409 ACH	ACCT# 87833-27409 SERVICE 4/4 - 5/3/22	Electricity - Wells	543050-53901	\$255.89
Check Total							\$255.89
CHECK # DD0203							
001	05/24/22	FPL - ACH	05032022-92574 ACH	ACCT# 56324-92574 SERVICE 4/4 - 5/3/22	Electricity - Aerator	543051-53901	\$40.96
Check Total							\$40.96
CHECK # DD0204							
001	05/22/22	FPL - ACH	05032022-52583 ACH	ACCT# 24773-52583 SERVICE 4/4 - 5/3/22	Electricity - Wells	543050-53901	\$118.45
Check Total							\$118.45
CHECK # DD0205							
001	05/23/22	FEDEX ACH	7-751-25366	SERVICE FOR 5/3/22	Postage and Freight	541006-51301	\$26.79
Check Total							\$26.79
CHECK # DD0206							
001	05/24/22	FEDEX ACH	7-721-03555A ACH	SHIPPING FEE 4/5/22	Postage and Freight	541006-51301	\$26.74
Check Total							\$26.74
CHECK # DD0207							
001	06/22/22	FPL - ACH	06022022-92574 ACH	ACCT# 56324-92574 5/3-6/2/22	Electricity - Aerator	543051-53901	\$27.69
Check Total							\$27.69
CHECK # DD0208							
001	06/21/22	FPL - ACH	06022022-52583 ACH	ACCT# 24773-52583 5/3-6/2/22	Electricity - Wells	543050-53901	\$11.59
Check Total							\$11.59
CHECK # DD0209							
001	06/13/22	FPL - ACH	06022022-25561 ACH	ACCT# 14237-25561 5/3-6/2/22	Electricity - Aerator	543051-53901	\$66.80
Check Total							\$66.80

CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 04/01/22 to 08/31/22
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # DD0210							
001	06/23/22	FPL - ACH	06022022-27409 ACH	ACCT# 87833-27409 5/3-6/2/22	Electricity - Wells	543050-53901	\$19.66
Check Total							\$19.66
CHECK # DD0211							
001	06/13/22	FPL - ACH	06022022-94271 ACH	ACCT# 91615-94271 5/3-6/2/22	Electricity - Aerator	543051-53901	\$53.56
Check Total							\$53.56
CHECK # DD0212							
001	06/23/22	FEDEX ACH	7-758-18054 ACH	SERVICE FOR 5/10/22	Postage and Freight	541006-51301	\$27.68
Check Total							\$27.68
CHECK # DD0213							
001	07/19/22	FPL - ACH	07052022-94271 ACH	ACCT# 91615-94271 6/2-7/5/22	Electricity - Aerator	543051-53901	\$78.62
Check Total							\$78.62
CHECK # DD0214							
001	07/19/22	FPL - ACH	07052022-25561 ACH	ACCT# 14237-25561 6/2-7/5/2022	Electricity - Aerator	543051-53901	\$69.23
Check Total							\$69.23
CHECK # DD0215							
001	07/26/22	FPL - ACH	07052022-52583 ACH	ACCT# 24773-52583 6/2-7/5/22	Electricity - Wells	543050-53901	\$26.59
Check Total							\$26.59
CHECK # DD0216							
001	07/26/22	FPL - ACH	07052022-27409 ACH	ACCT# 87833-27409 6/2-7/5/2022	Electricity - Wells	543050-53901	\$25.66
Check Total							\$25.66
CHECK # DD0217							
001	07/26/22	FPL - ACH	07052022-92574 ACH	ACCT# 56324-92574 6/2-7/5/2022	Electricity - Aerator	543051-53901	\$46.53
Check Total							\$46.53
CHECK # DD0218							
001	07/28/22	FPL - ACH	07142022-82379 ACH	ACCT# 75595-82379 5/24-7/5/22	Electricity - Aerator	543051-53901	\$48.89
Check Total							\$48.89
CHECK # DD0219							
001	08/29/22	FPL - ACH	08182022-82379 ACH	ACCT# 75595-82379 7/5-8/3/2022	Electricity - Aerator	543051-53901	\$80.57
Check Total							\$80.57
CHECK # DD0220							
001	08/14/22	FPL - ACH	08032022-25561 ACH	ACCT# 14237-25561 7/5-8/3/2022	Electricity - Aerator	543051-53901	\$69.34
Check Total							\$69.34
CHECK # DD0221							
001	08/23/22	FPL - ACH	08032022-27409 ACH	ACCT# 87833-27409 7/5-8/3/2022	Electricity - Wells	543050-53901	\$25.66
Check Total							\$25.66
CHECK # DD0222							
001	08/21/22	FPL - ACH	08032022-52583 ACH	ACCT# 24773-52583 7/5-8/3/2022	Electricity - Wells	543050-53901	\$26.50
Check Total							\$26.50

CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 04/01/22 to 08/31/22
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # DD0223							
001	08/23/22	FPL - ACH	08032022-92574 ACH	ACCT# 56324-92574 7/5-8/3/2022	Electricity - Aerator	543051-53901	\$42.81
Check Total							<u>\$42.81</u>
CHECK # DD0224							
001	08/14/22	FPL - ACH	08032022-94271 ACH	ACCT# 91615-94271 7/5-8/3/2022	Electricity - Aerator	543051-53901	\$71.19
Check Total							<u>\$71.19</u>
Fund Total							<u>\$596,739.59</u>
Total Checks Paid							\$596,739.59

8C



Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue
Suite 200
Fort Pierce, Florida 34950

772/461-6120 // 461-1155
FAX: 772/468-9278

September 26, 2022

Cedar Hammock Community Development District
Inframark Infrastructure Management Services
210 North University Drive, Suite 702
Coral Springs, FL 33071

The Objective and Scope of the Audit of the Financial Statements

You have requested that we audit the financial statements of Cedar Hammock Community Development District, (the "District"), which comprise governmental activities and each major fund as of and for the year ended September 30, 2022, which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter for the year ending September 30, 2022 and thereafter if mutually agreed upon by Cedar Hammock Community Development District and Berger, Toombs, Elam, Gaines & Frank.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users made on the basis of these financial statements. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

The Responsibilities of the Auditor

We will conduct our audit in accordance with (GAAS). Those standards require that we comply with applicable ethical requirements. As part of an audit in accordance with GAAS, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

Fort Pierce / Stuart

Cedar Hammock Community Development District
September 26, 2022
Page 2

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for the reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

We will maintain our independence in accordance with the standards of the American Institute of Certified public Accountants.

Cedar Hammock Community Development District
September 26, 2022
Page 3

The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Management is responsible for:

1. Identifying and ensuring that the District complies with the laws and regulations applicable to its activities, and for informing us about all known violations of such laws or regulations, other than those that are clearly inconsequential;
2. The design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving management, employees who have significant roles in internal control, and others where the fraud could have a material effect on the financial statements; and
3. Informing us of its knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, analysts, regulators, short sellers, vendors, customers or others.

The Board is responsible for informing us of its views about the risks of fraud within the entity, and its knowledge of any fraud or suspected fraud affecting the entity.

Our audit will be conducted on the basis that management acknowledges and understands that it has responsibility:

1. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not conclude on subsequent events earlier than the date of the management representation letter referred to below;
2. For the design, implementation and maintenance of internal control relevant to the preparations of fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
3. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements including information relevant to disclosures;
 - b. Draft financial statements, including information relevant to their preparation and fair presentation, when needed to allowed for the completion of the audit in accordance with the proposed timeline;

Cedar Hammock Community Development District
September 26, 2022
Page 4

- c. Additional information that we may request from management for the purpose of the audit; and
- d. Unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit, including among other items:

- 1. That management has fulfilled its responsibilities as set out in the terms of this arrangement letter; and
- 2. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Reporting

We will issue a written report upon completion of our audit of Cedar Hammock Community Development District's financial statements. Our report will be addressed to the Board of Cedar Hammock Community Development District. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

Records and Assistance

During the course of our engagement, we may accumulate records containing data that should be reflected in the of Cedar Hammock Community Development District books and records. The District will determine that all such data, if necessary, will be so reflected. Accordingly, the District will not expect us to maintain copies of such records in our possession.

The assistance to be supplied, including the preparation of schedules and analyses of accounts, has been discussed and coordinated with an Inframark accountant. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

Other Relevant Information

In accordance with Government Auditing Standards, a copy of our most recent peer review report has been provided to you, for your information.

Cedar Hammock Community Development District
September 26, 2022
Page 5

Either party may unilaterally terminate this agreement, with or without cause, upon sixty (60) days written notice subject to the condition that the District will pay all invoices for services rendered prior to the date of termination.

Fees, Costs and Access to Workpapers

Our fees for the services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement, plus direct expenses. Invoices for fees will be submitted in sufficient detail to demonstrate compliance with the terms of this engagement. Billings are due upon submission. Our fee for the services described in this letter for the year ending September 30, 2022 will not exceed \$5,000, unless the scope of the engagement is changed, the assistance which of Cedar Hammock Community Development District has agreed to furnish is not provided, or unexpected conditions are encountered, in which case we will discuss the situation with you before proceeding. All other provisions of this letter will survive any fee adjustment.

In the event we are requested or authorized by of Cedar Hammock Community Development District or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for of Cedar Hammock Community Development District, of Cedar Hammock Community Development District will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The audit documentation for this engagement is the property of Berger, Toombs, Elam, Gaines, & Frank and constitutes confidential information. However, you acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the audit documentation upon their request and that we shall maintain the audit documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency.

Access to requested documentation will be provided under the supervision of Berger, Toombs, Elam, Gaines, & Frank audit personnel and at a location designated by our Firm.

Cedar Hammock Community Development District
September 26, 2022
Page 6

Information Security – Miscellaneous Terms

Berger, Toombs, Elam, Gaines & Frank is committed to the safe and confidential treatment of Cedar Hammock Community Development District's proprietary information. Berger, Toombs, Elam, Gaines & Frank is required to maintain the confidential treatment of client information in accordance with relevant industry professional standards which govern the provision of services described herein. of Cedar Hammock Community Development District agrees that it will not provide Berger, Toombs, Elam, Gaines & Frank with any unencrypted electronic confidential or proprietary information, and the parties agree to utilize commercially reasonable measures to maintain the confidentiality of Cedar Hammock Community Development District's information, including the use of collaborate sites to ensure the safe transfer of data between the parties.

If any term or provision of this arrangement letter is determined to be invalid or unenforceable, such term or provision will be deemed stricken and all other terms and provisions will remain in full force and effect.

Because Berger, Toombs, Elam, Gaines & Frank will rely on of Cedar Hammock Community Development District and its management and Board of Supervisors to discharge the foregoing responsibilities, of Cedar Hammock Community Development District holds harmless and releases Berger, Toombs, Elam, Gaines & Frank, its partners, and employees from all claims, liabilities, losses and costs arising in circumstances where there has been a known misrepresentation by a member of Cedar Hammock Community Development District's management, which has caused, in any respect, Berger, Toombs, Elam, Gaines & Frank's breach of contract or negligence. This provision shall survive the termination of this arrangement for services.

This letter constitutes the complete and exclusive statement of agreement between Berger, Toombs, Elam, Gaines, & Frank and of Cedar Hammock Community Development District, superseding all proposals, oral or written, and all other communications, with respect to the terms of the engagement between the parties.

Retention of Records

We will return to you all original records you provide to us in connection with this engagement. Further, in addition to providing you with those deliverables set forth in this engagement letter, we will provide to you a copy of any records we prepare or accumulate in connection with such deliverables which are not otherwise reflected in your books and records without which your books and records would be incomplete. You have the sole responsibility for retaining and maintaining in your possession or custody all of your financial and nonfinancial records related to this engagement. We will not host, and will not accept responsibility to host, any of your records. We, however, may maintain a copy of any records of yours necessary for us to comply with applicable law and/or professional standards or to exercise our rights under this engagement letter. Any such records retained by us will be subject to the confidentiality obligations set forth herein and destroyed in accordance with our record retention policies.



Berger, Toombs, Elam,
Gaines & Frank
Certified Public Accountants PL

Cedar Hammock Community Development District
September 26, 2022
Page 7

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

Sincerely,

*Berger Toombs Elam
Gaines & Frank*

BERGER, TOOMBS, ELAM, GAINES & FRANK
J. W. Gaines, CPA

Confirmed on behalf of the addressee:

Report on the Firm's System of Quality Control

To the Partners

October 30, 2019

Berger, Toombs, Elam, Gaines & Frank, CPAs, PL
and the Peer Review Committee of the Florida Institute of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs, PL, (the firm), in effect for the year ended May 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control, and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs, PL, in effect for the year ended May 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Berger, Toombs, Elam, Gaines & Frank, CPAs, PL has received a peer review rating of *pass*.

Baggett, Reutimann & Associates, CPAs PA
BAGGETT, REUTIMANN & ASSOCIATES, CPAs, PA
Signed Electronically by Baggett, Reutimann & Associates, CPAs PA. U.N. 38161 email jrb@baggettand.com

**ADDENDUM TO ENGAGEMENT LETTER BETWEEN BERGER, TOOMBS,
ELAM, GAINES AND FRANK AND CEDAR HAMMOCK COMMUNITY
DEVELOPMENT DISTRICT
(DATED SEPTEMBER 26, 2022)**

Public Records. Auditor shall, pursuant to and in accordance with Section 119.0701, Florida Statutes, comply with the public records laws of the State of Florida, and specifically shall:

- a. Keep and maintain public records required by the District to perform the services or work set forth in this Agreement; and
- b. Upon the request of the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law; and
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the Auditor does not transfer the records to the District; and
- d. Upon completion of the Agreement, transfer, at no cost to the District, all public records in possession of the Auditor or keep and maintain public records required by the District to perform the service or work provided for in this Agreement. If the Auditor transfers all public records to the District upon completion of the Agreement, the Auditor shall destroy any duplicate public records that are exempt or confidential and exempt from public disclosure requirements. If the Auditor keeps and maintains public records upon completion of the Agreement, the Auditor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

Auditor acknowledges that any requests to inspect or copy public records relating to this Agreement must be made directly to the District pursuant to Section 119.0701(3), Florida Statutes. If notified by the District of a public records request for records not in the possession of the District but in possession of the Auditor, the Auditor shall provide such records to the District or allow the records to be inspected or copied within a reasonable time. Auditor acknowledges that should Auditor fail to provide the public records to the District within a reasonable time, Auditor may be subject to penalties pursuant to Section 119.10, Florida Statutes.

IF THE AUDITOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE AUDITOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT/CONTRACT, THE AUDITOR MAY CONTACT THE CUSTODIAN OF PUBLIC RECORDS FOR THE DISTRICT AT:

**INFRAMARK
INFRASTRUCTURE MANAGEMENT SERVICES
210 NORTH UNIVERSITY DRIVE, SUITE 702
CORAL SPRINGS, FL 33071
TELEPHONE: 954-603-0033
EMAIL: _____**

E-VERIFY REQUIREMENTS. Auditor shall comply with and perform all applicable provisions of Section 448.095, *Florida Statutes*. Accordingly, beginning January 1, 2021, to the extent required by Florida Statute, Auditor shall register with and use the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all newly hired employees. The District may terminate this Agreement immediately for cause if there is a good faith belief that the Auditor has knowingly violated Section 448.091, Florida Statutes.

If the Auditor anticipates entering into agreements with a subcontractor for the Work, Auditor will not enter into the subcontractor agreement without first receiving an affidavit from the subcontractor regarding compliance with Section 448.095, *Florida Statutes*, and stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Auditor shall maintain a copy of such affidavit for the duration of the agreement and provide a copy to the District upon request.

In the event that the District has a good faith belief that a subcontractor has knowingly violated Section 448.095, *Florida Statutes*, but the Auditor has otherwise complied with its obligations hereunder, the District shall promptly notify the Auditor. The Auditor agrees to immediately terminate the agreement with the subcontractor upon notice from the District. Further, absent such notification from the District, the Auditor or any subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated s. 448.09(1), Florida Statutes, shall promptly terminate its agreement with such person or entity.

By entering into this Agreement, the Auditor represents that no public employer has terminated a contract with the Auditor under Section 448.095(2)(c), *Florida Statutes*, within the year immediately preceding the date of this Agreement.

Auditor: J.W. Gaines

District: Cedar Hammock CDD

By: _____



By: _____

Title: Director

Title: _____

Date: September 26, 2022

Date: _____

8D

RESOLUTION 2023-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT PROVIDING FOR THE APPOINTMENT OF A RECORDS MANAGEMENT LIAISON OFFICER; PROVIDING THE DUTIES OF THE RECORDS MANAGEMENT LIAISON OFFICER; ADOPTING A RECORDS RETENTION POLICY; AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, the Cedar Hammock Community Development District (the “District”) created and existing pursuant to Chapter 190, Florida Statutes, being situated in Collier County, Florida; and

WHEREAS, Chapter 190, Florida Statutes, authorizes the District to adopt rules to govern the administration of the District and to adopt resolutions as may be necessary for the conduct of district business; and

WHEREAS, Section 257.36(5), Florida Statutes, requires the District to establish and maintain an active and continuing program for the economical and efficient management of records and to provide for the appointment of a records management liaison officer (“Records Management Liaison Officer”); and

WHEREAS, the District desires for the Records Management Liaison Officer to be an employee of the District or an employee of the District Manager; and

WHEREAS, the District desires to authorize the District’s records custodian to appoint a Records Management Liaison Officer, which may or may not be the District’s records custodian; and

WHEREAS, the District desires to prescribe duties of the Records Management Liaison Officer and provide for the assignment of additional duties; and

WHEREAS, the District’s Board of Supervisors (“Board”) finds that it is in the best interests of the District to adopt by resolution a Records Retention Policy (the “Policy”) for immediate use and application; and

WHEREAS, the District desires to provide for future amendment of the Records Retention Policy; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT:

Section 1. The District hereby authorizes the District's records custodian to appoint a Records Management Liaison Officer and report such appointment to the appropriate State of Florida agencies. A Records Management Liaison Officer shall be an employee of the District or the District Manager. The Board, and the District's records custodian, shall each have the individual power to remove the Records Management Liaison Officer at any time for any reason. Immediately following the removal or resignation of a Records Management Liaison Officer, the District's records custodian shall appoint a replacement Records Management Liaison Officer.

Section 2. The duties of the Records Management Liaison Officer shall include the following:

- A. serve as the District's contact with the Florida Department of State, State Library and Archives of Florida; and
- B. coordinate the District's records inventory; and
- C. maintain records retention and disposition forms; and
- D. coordinate District records management training; and
- E. develop records management procedures consistent with the attached Records Retention Policy, as amended; and
- F. participate in the development of the District's development of electronic record keeping systems; and
- G. submit annual compliance statements; and
- H. work with the Florida Department of State, State Library and Archives of Florida to establish individual retention schedules for the District, from time to time and as may be necessary; and
- I. such other duties as may be assigned by the Board or the District's records custodian in the future.

Section 3. The District previously adopted as its Records Retention Policy the applicable provisions of Section 257.36(5) and the retention guidelines contained in the State of Florida General Records Schedule GS1-SL.

Section 4. The District agrees to pay Inframark a monthly fee of \$15 per box for the storage of records for all boxes retained as part of the requirements for the Records Retention Act. If the Board desires to retain more records than required by the Records Retention Act the District will be charged \$15 per box per month for all records that are retained.

Section 5. If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

Section 6. This resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed. Furthermore, upon its passage this resolution supersedes any Records Retention Policy previously adopted by the District.

PASSED AND ADOPTED THIS 11TH DAY OF OCTOBER 2022.

ATTEST:

**CEDAR HAMMOCK COMMUNITY
DEVELOPMENT DISTRICT**

Print Name: _____
Secretary/ Assistant Secretary

Print Name: _____
Chair/ Vice Chair

8E.



Mail payment to:
Risk Management Associates, Inc.
P.O. Box 745959
Atlanta, GA 30374-5959

Overnight payment to:
Risk Management Associates, Inc.
Lockbox 745959
6000 Feldwood Road
College Park, GA 30349

Customer	Cedar Hammock CDD
Acct #	1848
Date	09/25/2022
Customer Service	Robin Russell Emily Bailey
Page	1 of 1

Cedar Hammock CDD
Cedar Hammock Community Development District
c/o Inframark Infrastructure Management Services (Formerly Sev
210 N. University Drive, # 702
Coral Springs, FL 33071

Payment Information	
Invoice Summary	\$ 7,299.00
Payment Amount	
Payment for:	Invoice#82446
PK FL1 0114807 22-15	

Thank You

Please detach and return with payment



Customer: Cedar Hammock CDD

Invoice	Effective	Transaction	Description	Amount
82446	10/01/2022	Renew policy	Policy #PK FL1 0114807 22-15 10/01/2022-10/01/2023 Preferred Governmental Insurance Trust (PGIT)	
			Business Auto - Renew policy	600.00
			General Liability - Renew policy	4,500.00
			Privacy and Network Liability - Renew policy	1,300.00
			Public Officials & Employment Practices Liability - Renew policy	899.00
				Total
				\$ 7,299.00

Thank You

		Date
		09/25/2022

Agreement No.: PK FL1 0114807 22-15

Effective Date: 10/01/2022

Coverage Confirmation Expiration Date: 11/30/2022

COVERAGE CONFIRMATION FOR

Cedar Hammock Community Development District

c/o Inframark Infrastructure Management Services 210 N.
University Drive, Suite 702 210 N. University Drive Suite 702,
Coral Springs FL, 33071

Presented by Public Risk Underwriters for:

Public Risk Insurance Advisors
300 North Beach Street, Daytona Beach FL, 32114
09/19/2022 9:52:26 am

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.

INSURING FLORIDA'S FUTURE

Founded in 1999, Preferred is a non-assessable insurance risk pool made of and for its members, focusing on the unique needs of Florida's public sector. Our robust membership and financial strength stem from a conservative platform of managed risk. Program administration is provided by Public Risk Underwriters of Florida (PRU).



A key distinguishing feature and advantage of Preferred is the exclusive utilization of independent agents who specialize in public sector risk throughout the state for distribution.

Why is this important? Our members receive local, personalized service and have built-in representation and advocacy to achieve optimal results.

Preferred's membership is represented by Elected Officials from all segments of Florida's Public Sector. Our Board of Trustees understands your needs and works diligently to bring you enhanced programs and services.

Specialized member-oriented claims service is provided by Preferred Governmental Claims Solutions (PGCS). With more than 40 years in claims experience, PGCS is Florida's foremost governmental third-party administrator. The **cornerstones** of their claims administration are communication, quick access, and sound return-to-work policies.



Preferred is a proven structure of strength created to protect Florida's public sector.

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SERVICE - IT'S THE HEART OF WHAT WE DO

Our Loss Control & Member Services team takes a proactive approach designed to reduce and prevent claims by customizing our services to your needs **at no additional cost**.

Dedicated Loss Control Consultant provides:

- Onsite safety inspections
- General safety training
- Safety program development, review & evaluation
- Claims analysis & management
- Claims training and claim reviews
- Accident Review Board development & assistance

Preferred Risk Management Resource Center for POL/EPLI/CYBER lines:



- **Cyber Security Resources**
 - Breach health check
 - Customizable Incident Response Plan
 - Access to Cyber Security experts for guidance
 - Immediate crisis management & response
- **HR Helpline Services**
 - Access to Florida Based attorneys for guidance on employment related matters
- **ADA Website Compliance Resources**
 - WAVE by WebAIM accessibility evaluation tool
 - Expert guidance on ADA compliance

Vector Solutions – Online training platform with over 600 training courses on HR/Employment Practices, OSHA Compliance, Motor Vehicle Safety, etc.

Preferred Virtual Training Academy – Virtual training on a wide variety of topics provided by our Loss Control Consultants and industry experts.

Streamery – 24/7 mobile streaming from anywhere with over 700 training topics

Preferred TIPS – 50/50 matching safety & loss control grant program up to \$5,000.

24/7 claims reporting

Catastrophic Adjustment Teams

Special Investigation Unit

B.A.D.G.E. – Cardiac case management program



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YOUR MEMBER SERVICES & LOSS CONTROL TEAM



Kevin Meehan oversees the Loss Control and Member Services department and implements member service initiatives. He develops and improves educational training programs, member service platforms, and member safety incentive programs. He is ultimately responsible for increasing member engagement to improve member loss experience and reduce out of pocket costs.



Christopher H. Kittleson has more than 25 years of risk management and loss control experience. Chris has developed industry expertise in the areas of Public Entity Safety Program Development, Return to Work Programs, Regulatory Compliance, Accident Investigation and Safety Training. Chris graduated Cum Laude from St. Cloud State University with a BS in Engineering Technology. He earned his Associate in Risk Management (ARM) and Certified Playground Safety Inspector (CPSI) designations. He was awarded the 2013 Safety Professional of the Year Award by the South Florida Chapter of the American Society of Safety Engineers (ASSE). Chris has presented on behalf of National Associations and has published several articles in loss control and risk management trade publications.



Pam Hancock has been in the insurance industry for the past 26 years and has worked primarily with governmental entities during her career. She provides safety training, program/policy development, safety committee oversight, performs claims reviews, trending analysis and inspections. With an emphasis on education and a deep understanding of the claims process, Pam has become a valuable resource to Preferred members. Pam is a Certified ADA Coordinator.



Mike Marinar has a degree in Industrial Safety Engineering and over 37 years experience in the safety and risk management field. Mike's primary objectives include safety and loss control initiatives, reconciling issues between Preferred members and third-party claims administrators, and developing opportunities for the Trust's participants to gather knowledge, skills, and information to effectively govern and manage insurance costs. Mike is a member of ASSE, was appointed by the Governor to the Task Force on Workplace Safety and has provided multiple trainings to state agencies.



Mike Stephens has been involved with Loss Control and Member Services since 2004. Mike has completed the OSHA 501 Trainer Course in Occupational Safety and Health Standards (General Industry) and has attained certification as a Safety Auditor. Mike's safety awareness and dedication to customer service are what make him an essential part of the Member Services and Loss Control team. Mike is the resources and services coordinator and support specialist for all Preferred members.

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PERSONALIZED TOP-TIER CLAIMS SERVICE



-  **450** Government Entities Served by PGCS
-  **3** Decades of Claims Service
-  **20** Average Years of Teammate Industry Experience
-  **12** Average Years of Teammate Tenure at PGCS



PGCS LEADERSHIP TEAM

Fred Tucker,
Vice President



Fred is responsible for the daily operations of PGCS. Fred began his career in the insurance industry as an independent adjuster in 1999, working his way into a management role with a national insurance agency where he led the risk services department. Fred joined PGCS in 2007 as a Senior Claims Specialist handling public entity automobile liability, general liability, employment liability with an emphasis on complex matters involving litigation management, working closely with defense counsel to ensure proactive handling of claims.

Cheryl Riley,
Director of WC
Claims



Cheryl is responsible for the overall direction and leadership of the PGCS workers' compensation claims unit. While at PGCS, Cheryl has steadily promoted and held the positions of Account Manager, Quality Assurance Manager and Workers' Compensation Claims Manager prior to her current position of Director of Workers' Compensation Claims. Cheryl's dedication to customer-centric solutions and focus on building strong 'partner' relationships has been successful for PGCS and its customers. Cheryl holds a Florida All Lines license, and has earned the designation of a Board Certified Workers' Compensation Litigation Claims Specialist.

Stacy Hargrove,
Director of
Liability Claims



Stacy Hargrove has more than 33 years of experience handling all types of liability claims and subrogation matters. She has held various positions within the claims industry and has proactively handled a variety of liability claim types including auto accident, slip and fall, premises liability, employer liability, and subrogation recovery; all with client accolades for excellent customer service and knowledge. Stacy has extensive litigation management experience and works directly with defense counsel in defending litigated claims. She has also monitored several trials and has been successful in partnering with her legal team to achieve favorable defense verdicts as well as other positive resolutions. Stacy has a wealth of knowledge in the liability arena and is an integral and valued member of the PGCS team.

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INNOVATIVE SOLUTIONS. ACCURATE VALUATIONS.

AssetWORKS

In partnership with
AssetWorks, Preferred
provides property appraisals

for all property locations at no cost to our Members. The field appraisals provide critical information on primary and secondary building characteristics, flood zones, and valuations. Field appraisals are conducted by AssetWorks on a rolling five-year schedule, trending reports are available in the interim upon request. Once the appraisal is completed, Members then have the choice to insure at appraised values to maintain blanket coverage. If a Member chooses to underinsure the property, the coverage agreement will be endorsed to "stated value" with an 80% coinsurance clause.

You receive exclusive access to the AMP platform which offers an innovative approach for property tracking and valuation management. AMP provides dynamic reporting capabilities and features an intuitive design which allows your team to get up and running in minutes. Vital property information is maintained in AMP, including a change history for each asset. Up-to-date property valuations and information are automatically imported into AMP and our experienced team offers personalized training to optimize your use of the system and reporting tools.



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DISASTER PREPAREDNESS AND RESPONSE WE ARE WITH YOU EVERY STEP OF THE WAY

We take a multiprong approach to disaster response and recovery and it begins with **preparedness**. Our loss control consultants work with you to review and implement a disaster recovery plan that will stand up to the worst of disasters. We provide one on one training on the claims process and distribute an annual preparedness guide with an abundance of resources to make sure that you are ready should a disaster strike. We also provide hurricane kits so that you have the necessary policy information at your fingertips in the event of a power outage.

When a named storm is approaching, our field adjusters from Engle Martin are staged nearby with all contact and policy information for each member so that they can provide damage



inspections immediately after a storm. Engle Martin uses cutting edge drone technology to identify damage mitigation opportunities that you may not have known existed. The EM adjusters also have access to prior appraisals and COPE data which helps streamline and expedite the claims process. This real time response enables us to get advance claim payments in your hands **within days**.



Preferred has partnered with First Onsite Property Restoration company to provide **turn-key emergency response mitigation and property restoration** with a 24/7 response including holidays and weekends. Their project managers will complete an initial

scope and get the equipment you need to get back up and running immediately. First Onsite can supply backup generators, portables or temporary structures, and anything else you need. The project manager from First Onsite will provide a seamless delivery of service to get you back to your pre-disaster state. If your preference instead is a local contractor, you can use any vendor that you choose or select from our preapproved list of vendors. Payments can be made directly to vendors for a seamless process.

To finalize your claim, we provide a claim resolution packet which includes all documentation to support your claim in addition to FEMA closeout assistance.

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LIABILITY DEFENSE PANEL

Roper, P.A.

2707 E. Jefferson Street
 Orlando, FL 32803
 (407) 897-5150
www.roparpa.com

Brionez & Brionez, P.A.

322 W. Burleigh Blvd
 Tavares, FL 32778
 (352) 432-4044
www.bblawfl.com

Carr Allison

305 S. Gadsden St.
 Tallahassee, FL 32301
 (850) 222-2107

208 N. Laura Street
 Suite 1100
 Jacksonville, FL 32202
 (904) 328-6456
www.carrallison.com

Kelley Kronenberg

1475 Centrepark Blvd,
 Suite 275
 West Palm Beach, FL 33401
 (561) 684-5956
 Tampa/ Jacksonville/ Fort
 Lauderdale Locations
www.kelleykronenberg.com

Quintairos, Prieto, Wood & Boyer, P.A.

4190 Belfort Rd, Suite 450
 Jacksonville, FL 32216
 (904) 354-5500
www.qpwblaw.com

Roberts, Reynolds, Bedard & Tuzzio, P.A.

470 Columbia Drive
 West Palm Beach, FL 33409
 (561) 688-6560
www.rrbpa.com

5237 Summerlin Commons
 Blvd.
 Ft. Myers, FL 33907
 (239) 275-2268
www.rrbpa.com

Rumberger, Kirk & Caldwell P.A.

101 N. Monroe Street,
 Suite 120
 Tallahassee, FL 32301
 (850) 222-6550
www.rumberger.com

Llopiz Wizel

1451 W Cypress Creek Rd
 Suite 300
 Fort Lauderdale, FL 33309
 (754) 312-7389
www.l-wfirm.com

Unice, Salzman & Jensen, P.A.

1815 Little Road
 Trinity, FL 34655
 (727) 723-3772
www.unicesalzman.com

Warner Law Firm, P.A.

501 W 11th St.
 Panama City, FL 32401
 (850) 784-7772
timwarner@warnerlaw.us

Walton, Lantaff, Schroeder & Carson LLP

931 Village Blvd, Suite 905
 West Palm Beach, FL 33401
 (561) 689-6700
www.waltonlantaff.com

Weiss, Serota, Helfman, Cole & Bierman

2525 Ponce De Leon Blvd,
 Suite 700
 Coral Gables, FL 33134
 (305) 854-0800
www.wsh-law.com



WORKERS' COMPENSATION DEFENSE PANEL

**Barbas, Nunez, Sanders,
Butler & Hovsepian**
1802 W. Cleveland Street
Tampa, Florida 33606
(813) 279-2686
www.barbaslaw.com

Roper, P.A.
2707 E. Jefferson Street
Orlando, FL 32803
(407) 897-5150
www.roparpa.com

Chartwell Law Offices, LLP
2984 Wellington Circle
Tallahassee, FL 32309
(850) 668-7900

833 Highland Avenue, Suite 202
Orlando, FL 32803
(407) 203-3600
www.chartwelllaw.com

Cole, Stone & Stoudemire, P.A.
201 North Hogan Street #400
Jacksonville, FL 32202
(904) 352-9664

Hernandez, Hicks & Valois
5800 N. Andrews Avenue
Ft. Lauderdale, Florida 33309
(954) 938-1920
dhernandez@hhdefense.com

Kelley Kronenberg
10245 Centurion Pkwy N. Suite 300
Jacksonville, FL 32256
(904) 549-7700
www.kelleykronenberg.com

Public Entity Legal Solutions
P.O. Box 958464
Lake Mary, FL 32795
(321) 832-1400
ghelm@pelsusa.com
www.bha-law.com

Walton, Lantaff, Schroeder & Carson LLP
931 Village Blvd, Suite 905
West Palm Beach, FL 33401
(561) 689-6700
www.waltonlantaff.com

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COVERAGE ADVANTAGES

Superior Windstorm Coverage - While other risk pools exclude wharves, piers, docks, signs, antennas, and communication towers, our program provides wind coverage for these scheduled locations.

Preferred property program is a shared limit. We purchase excess of loss insurance above the AIR 250-year storm modeling results. In our 22 years of operation and responding to numerous windstorm events, Preferred's total losses have never exceeded the shared limit purchased

Most competitive windstorm deductibles in the state.

No wind exclusions for locations near the coast.

No additional premium charged for property locations acquired during the year, no cap in value.

Property in the open (PITO) coverage is provided up to 1,000 feet of an existing location with no valuation restrictions.

Blanket Inland Marine Coverage for individual equipment valued less than \$25,000.

\$100,000 of Non-Monetary coverage for Injunctive Relief, EEOC, Public Records and Inverse Condemnation allegations.

Professional Liability offered on either claims made or occurrence form.

Cyber Liability limits up to \$2,000,000 for both 1st and 3rd party claims.

Available Limits up to \$10,000,000 on all liability lines.

Public Officials and Employment Practices liability with no aggregate limit.

Defense costs are outside of the limit of liability, deductible does not apply to defense.

Deadly Weapon protection coverage free of charge. Crisis Response provided by CrisisRisk, a leading national response firm.

Unmanned Aircraft (Drone) Liability coverage of \$500,000.

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Named Covered Party: Cedar Hammock Community Development District

Term: 10/01/2022 to 10/01/2023

Coverage Provided By: Preferred Governmental Insurance Trust

Agreement Number: PK FL1 0114807 22-15

Compensation Disclosure

We appreciate the opportunity to assist with your insurance needs. Information concerning compensation paid to other entities for this placement and related services appears below. Please do not hesitate to contact us if any additional information is required.

PRU is owned by Brown & Brown, Inc. Brown & Brown entities operate independently and are not required to utilize other companies owned by Brown & Brown, Inc., but routinely do so.

For the Coverage Term referenced above, your insurance was placed through Preferred Governmental Insurance Trust (Preferred). Preferred is an independent entity formed by Florida public entities through an Interlocal Agreement for the purpose of providing its members with an array of insurance coverages and services. Preferred has contracted with entities owned by Brown & Brown, Inc. to perform various services. As explained below, those Brown & Brown entities are compensated for their services.

Preferred has contracted with Public Risk Underwriters of Florida Inc (PRU), a company owned by Brown & Brown, Inc., to administer Preferred's operations. The administrative services provided by PRU to Preferred include:

Underwriting / Coverage review / Marketing / Policy Review / Accounting / Issuance of Preferred Coverage Agreements / Preferred Member Liaison / Risk Assessment and Control

Pursuant to its contract with Preferred, Public Risk Underwriters of Florida Inc. (PRU) receives an administration fee, based on the size and complexity of the account, of up to 9.75% of the Preferred premiums billed and collected.

Preferred has also contracted with Preferred Governmental Claims Solutions (PGCS), a company owned by Brown & Brown, Inc., for purposes of administering the claims of Preferred members. The services provided by PGCS to Preferred may include:

Claims Liaison with Insurance Company / Claims Liaison with Preferred Members / Claims Adjustment

Pursuant to its contract with Preferred, PGCS receives a claims administration fee for those accounts which PGCS services of up to 3.85% of the non-property portion of the premiums you pay to Preferred.

Preferred also utilizes wholesale insurance brokers, some of which (such as Peachtree Special Risk Brokers and Apex Insurance Services) are owned by Brown & Brown, Inc., for the placement of Preferred's insurance policies. The wholesale insurance broker may provide the following services to Preferred:

- Risk Placement
- Coverage review
- Claims Liaison with Insurance Company
- Policy Review
- Current Market Intelligence

The wholesale insurance broker's compensation is largely dictated by the insurance company. It typically ranges between 5% and 10% of the premiums you pay to Preferred for your coverage.



Named Covered Party: Cedar Hammock Community Development District
 Term: 10/01/2022 to 10/01/2023
 Coverage Provided by: Preferred Governmental Insurance Trust
 Agreement Number: PK FL1 0114807 22-15

Property Coverage

Coverage Description	Limit	Deductible
Building & Contents Limit, per attached schedule	Not Included	N/A - All other perils N/A - Named Storm, subject to minimum of N/A
Boiler & Machinery	Not Included	N/A

Schedule of Sublimits- These limits do not increase any other applicable limit of liability.

Coverage Description	Limit	Deductible
Flood Limit – Per Occurrence Excess of NFIP, whether purchased or not	Not Included	N/A Per Flood, except zones A,V excess of NFIP whether purchased or not
Earth Movement Limit – Per Occurrence	Not Included	N/A
TRIA (Includes Inland Marine if applicable)	Not Included	N/A

Extensions of Coverage- These limits do not increase any other applicable limit of liability. Deductible per terms of the Coverage Agreement.

Coverage Description	Limit
Accounts Receivable	N/A
Additional Expense	N/A
Animals (annual aggregate limit)	N/A
Business Income	N/A
Buildings Under Construction	N/A
Debris Removal- limit shown or 25% of loss, whichever is greater, per occurrence	N/A
Demolition, Ordinance, and ICC	N/A
Duty to Defend	N/A
Errors and Omissions	N/A
Expediting Expense	N/A
Fire Department Charges	N/A
Fungus Cleanup Expense (annual aggregate limit)	N/A
Lawns, Plants, Trees and Shrubs	N/A
Leasehold Interest	N/A
New Locations	N/A
Personal Property of Employees	N/A
Pollution Cleanup Expense (annual aggregate limit)	N/A
Preservation of Property	N/A
Professional Fees	N/A
Property at Miscellaneous Unnamed Locations	N/A
Recertification	N/A
Service Interruption Coverage	N/A
Transit	N/A
Vehicle Property Coverage	N/A

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Named Covered Party: Cedar Hammock Community Development District
 Term: 10/01/2022 to 10/01/2023
 Coverage Provided by: Preferred Governmental Insurance Trust
 Agreement Number: PK FL1 0114807 22-15

Inland Marine Coverage

<u>Coverage Description</u>	<u>Limit</u>	<u>Deductible</u>
Blanket Unscheduled Inland Marine (subject to \$25,000 any one item, excludes Watercraft)	N/A	Per attached schedule
Scheduled Inland Marine	N/A	Per attached schedule
Total All Inland Marine	N/A	Per attached schedule

Crime Coverage

<u>Coverage Description</u>	<u>Limit</u>	<u>Deductible</u>
Forgery and Alteration	N/A	N/A
Theft, Disappearance or Destruction	N/A	N/A
Computer Fraud including Funds Transfer Fraud	N/A	N/A
Employee Dishonesty, Including faithful performance, per loss	N/A	N/A

Deadly Weapon Protection (Claims Made)

<u>Coverage Description</u>	<u>Limit</u>	<u>Deductible</u>
Third Party Liability Coverage	N/A	N/A
Crisis Management Services	N/A	
Counseling Services	N/A	
Funeral Expenses	N/A	
Retro Date:		
Coverage Highlights: Broad definition of Deadly Weapon Event, 24 hour Crisis Response Team Services		
Claims expenses are inside the limit of liability. Automatic Extended Reporting Period is 60 days.		

Named Covered Party: Cedar Hammock Community Development District
Term: 10/01/2022 to 10/01/2023
Coverage Provided by: Preferred Governmental Insurance Trust
Agreement Number: PK FL1 0114807 22-15

Public Officials Liability Coverage (Claims Made)		
Limit	Deductible	Retroactive Date
\$1,000,000 per claim Aggregate Limit: N/A	\$0	
Total Payroll: 0		
Supplementary Payments: Pre-termination \$2,500 per employee/ \$5,000 annual aggregate		
Non Monetary: \$100,000 Aggregate		

Employment Practices Liability Coverage (Claims Made)		
Limit	Deductible	Retroactive Date
\$1,000,000 per claim Aggregate Limit: N/A	\$0	
#FT emp: 0	# PT Emp: 0	#Volunteers: 0

Cyber Liability (Claims Made)		
Coverage Description	Limit	Deductible
Policy Limit	\$2,000,000 annual aggregate	Applies per below
Third Party Liability Coverage:		
• Privacy & Security Liability	\$2,000,000 each claim	\$25,000
• Media Content Services Liability	\$2,000,000 each claim	\$25,000
• PCI DSS	\$1,000,000 sublimit	\$25,000
First Party Liability Coverage:		
• Cyber Extortion & Ransomware	\$500,000 each claim	\$25,000
• Data Breach & Crisis Management	\$2,000,000 each claim	\$25,000
• Data Recovery	\$2,000,000 each claim	\$25,000
• Business Interruption/ Extra Expense	\$2,000,000 each claim	\$25,000 / Waiting Period:12 Hrs
• Cyber Crime	\$250,000 Agg - see form for sublimits	\$25,000
• Utility Fraud	\$100,000 Agg - see form for sublimits	\$25,000
• Bricking Coverage	\$500,000 sublimit	\$25,000
• System Failure- BI/EE	\$1,000,000 sublimit	\$25,000 / Waiting Period:12 Hrs
• Dependent Business Interruption	\$1,000,000 sublimit	\$25,000 / Waiting Period:12 Hrs
o BI/EE	Included in above sublimit	\$25,000 / Waiting Period:12 Hrs
o System Failure	\$1,000,000 sublimit	\$25,000 / Waiting Period:12 Hrs
Retroactive date: 10/01/2018		
Voluntary Notification endorsement is included, see coverage form for all limits and sublimits		

Extended Reporting Periods POL/EPLI/Cyber (only applicable for claims made)

If the Trust terminates or does not renew this Coverage Agreement (other than for failure to pay a premium when due), or if the Public Entity terminates or does not renew this Coverage Agreement and does not obtain replacement coverage as of the effective date of such cancellation or non-renewal, the Public Entity shall have the right, upon payment of the additional premium described below, to a continuation of the coverage granted by this Coverage Agreement for at least one Extended Reporting Period as follows:

A. Automatic Extended Reporting Period - 60 days per PGIT MN 500 & PGIT MN 700 (Cyber form)

B. Optional Extended Reporting Period - 12 months at additional premium per PGIT MN 500 & PGIT MN 700 (Cyber Form)

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Named Covered Party: Cedar Hammock Community Development District

Term: 10/01/2022 to 10/01/2023

Coverage Provided by: Preferred Governmental Insurance Trust

Agreement Number: PK FL1 0114807 22-15

General Liability Coverage (Occurrence Form)

Coverage Description	Limit
Bodily Injury and Property Damage Limit	\$1,000,000
Personal and Advertising Injury	Included
Products & Completed Operations Limit	Included
Employee Benefits Liability Limit, per person	\$1,000,000
Herbicide & Pesticide Aggregate Limit	\$1,000,000
Medical Payments Limit	\$2,500
Fire Damage	Included
Sewer Backup and Water Damage Limit	\$10,000 no fault /\$200,000 at fault; subject to \$200,000 aggregate
PGIT MN-203 Part B Limit (Bert Harris, Inverse Condemnation, Takings claims; See Form for specifics)	\$100,000 Aggregate
General Liability Deductible:	\$0
Rating Basis	
Ratable Payroll:	

Unmanned Aircraft

Coverage is limited, see specimen form for policy details

Coverage Description	Limit	Deductible
Unmanned Aircraft	N/A	N/A

Law Enforcement Liability Coverage (Occurrence Form)

Coverage Description	Limit	Deductible
Law Enforcement Liability	N/A	N/A
Rating Basis		
Full Time Officers:	Part Time Officers:	Vol Officers:

Named Covered Party: Cedar Hammock Community Development District

Term: 10/01/2022 to 10/01/2023

Coverage Provided by: Preferred Governmental Insurance Trust

Agreement Number: PK FL1 0114807 22-15

Automobile Coverage			
Coverage	Symbol	Limit	Deductible
Liability	8, 9	\$1,000,000	\$0
Personal Injury Protection	5	Statutory	\$0
Added PIP	N/A	Not Included	N/A
Auto Medical Payments	N/A	N/A	N/A
Uninsured/ Underinsured Motorist		N/A	N/A
Physical Damage Comprehensive Coverage	N/A	Actual cash value or cost of repair, whichever is less, minus deductible. Hired Comprehensive limit: N/A	Per attached schedule Hired deductible: N/A
Physical Damage Collision Coverage	N/A	Actual cash value or cost of repair, whichever is less, minus deductible. Hired Collision limit: N/A	Per attached schedule Hired deductible: N/A
Garagekeepers Comprehensive Coverage	N/A	Actual cash value or cost of repair, whichever is less, minus deductible, for each covered auto per attached locations schedule, but no deductible applies to loss caused by fire or lightning.	N/A
Garagekeepers Collision Coverage	N/A	Actual cash value or cost of repair, whichever is less, minus deductible, for each covered auto per attached locations schedule.	N/A

Automobile Symbols

1	Any "Auto"
2	Owned "Autos" only
3	Owned private passenger "Autos" only
4	Owned "Autos" other than private passenger "Autos" only
5	Owned "Autos" subject to No-Fault
6	Owned "Autos" subject to a Compulsory Uninsured Motorist Law
7	Scheduled "Autos" only
8	Hired "Autos" only
9	Non-owned "Autos" only
30	"Autos" left with you for service, repair, storage, or safekeeping.

* These are abbreviated descriptions. A full description of symbols is included in the coverage agreements

Symbol 10 comp & collision:

Symbol 10 liability:



Named Covered Party: Cedar Hammock Community Development District
Term: 10/01/2022 to 10/01/2023
Coverage Provided by: Preferred Governmental Insurance Trust
Agreement Number: PK FL1 0114807 22-15

Total Premium Due: \$7,299

Pay Term: PKG - Annual

IMPORTANT NOTE

Defense Costs- Outside of the limit, does not erode the limit for General Liability, Law Enforcement Liability, Public Officials Liability, and Employment Practices Liability.

Deductible does not apply to defense costs. Self Insured Retention does apply to defense cost.

BINDER TERMS & CONDITIONS INCLUDING BUT NOT LIMITED TO

1. Please review the binder carefully, as coverage terms and conditions may not encompass all requested coverages indicated on the application.
2. The Coverage Agreement shall be 25% minimum earned as of the first day of the "Coverage Period".
3. Premium is late if not paid within 30 days of due date, unless otherwise stated.
4. Deletion of any line of coverage presented, Package and/or Workers Compensation, may result in re-pricing of account.
5. The Preferred Property program is a shared limit. The limits purchased are a per occurrence limit and in the event an occurrence exhausts the limit purchased by Preferred on behalf of the members, payment to you for a covered loss will be reduced pro-rata based on the amounts of covered loss by all members affected by the occurrence.

Agency Information Recap

Agreed 9/19/2022 9:53:16AM



Named Covered Party: Cedar Hammock Community Development District
 Term: 10/01/2022 to 10/01/2023
 Coverage Provided by: Preferred Governmental Insurance Trust
 Agreement Number: PK FL1 0114807 22-15

PREMIUM BREAKDOWN

Property	N/A
Inland Marine	N/A
Crime	N/A
General Liability (Includes Drone coverage if applicable)	\$4,500
Law Enforcement Liability	N/A
Public Officials and Employment Practices Liability	\$899
Cyber Liability	\$1,300
Automobile Liability	\$600
Automobile Physical Damage	N/A
Garage Keepers	N/A
Excess Workers Compensation	N/A
Stop Loss Aggregate	N/A
Deadly Weapon	N/A
Grand Total	\$7,299.00
Commission	10.00%
Payment Terms	PKG - Annual

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.



CLAIM NOTICE

Please notify:

Preferred Governmental Claim Solutions

P.O. Box 614004

Orlando, FL 32861-4004

Toll Free: 1-800-237-6617

Local: 321-832-1400

Fax : 1-321-832-1717

www.pgcs-tpa.com

There are four ways to report a claim:

- **24/7 Online @ www.pgcs-tpa.com , you must register for this service on the website**
- **Call 800-237-6617 - during office hours of 8am to 5pm Monday through Friday**
- **Fax 321-832-1448**
- **Email to LiabilityClaims@pgcs-tpa.com**

8F.



Cedar Hammock CDD

September 21, 2022 – Field Management Report

www.inframarkims.com

Inspected by: Justin Faircloth and Jacob Whitlock

1. Lake Management

The water levels were elevated in the lakes and the conservation areas were largely flooded at the time of the inspection. Additional lake maintenance information is found below; all lake issues are low density unless otherwise noted.

a. Aeration/Fountains:

- i. **Aeration:** No issues observed. All aerators appeared to be working. Recommend to review maintenance contract for filter replacement and equipment servicing needs for newly installed equipment.



- ii. **Lake Fountains:** No issues observed.

- b. **Algae on Lakes:** Improvements noted from previous report. All lakes. Lake 3 at medium density currently. Board may want to consider lake testing and treatment.



c. Littorals:

- i. Thalia (Alligator Flag) looks healthy on the west bank of lake 8, but residents have requested removal.



- ii. Lakes 16: Board may want to consider adding Littorals in lake 16.



d. Rocks: No issues observed.

e. Weeds:

- i. Alligator weed in Lakes: Noted on the west bank of lake 8.



- ii. Cattails in Lakes: No issues observed.
- iii. Climbing Hemp Vine in Lakes: No issues observed.
- iv. Dollar Weed in Lakes: 5.
- v. Hydrilla in Lakes: No issues observed.
- vi. Muskgrass (Chara) in Lakes: No issues observed.
- vii. Palms on Lake Banks: No issues observed.
- viii. Sedges in Lakes: No issues observed.
- ix. Spatterdock/Lily Pads in Lakes: No issues observed.
- x. Torpedo Grass in Lakes: 1 & 5.



g. Grass Clippings in Lakes: No issues observed.

h. Trash in Lakes: 16.

- i. Illicit Discharge: Homeowners should be informed about the proper ways to discharge water from their pools without violating federal, state, and local regulations. The pool overflows behind 3622 & 3626 Cedar Hammock Ct. are continuing to cause damage to the lake bank and should be addressed.



2. Lake Bank Erosion

Most erosion was difficult to identify at this time while the water levels in the lakes were elevated. It will be revealing to see how the Club's recent repairs have fared after the high water period and summer rainy season.

3. Gates.

- a. Damage noted to pedestrian exit side gate. There is apparent moisture behind the paint on the column for the pedestrian exit gate.



- b. Rear exit gate to Collier Blvd. has been damaged by vendor. Repair efforts are in progress



4. Guardhouse

- a. One fern was observed growing on the roof edge that should be removed.



- b. The covered archway on the visitor side entrance of the main gate has a large scrape.



5. Pier

No issues observed.

6. Preserves

There has been improvement from the last inspection. Though small seedlings were observed, improvement was noticed.

a. Plants

- i. **Air Potato:** Noted on palm tree near the pier on lake 7.



- ii. **Balsam Apple:** Minimal issues observed.
- iii. **Caesar's Weed:** No issues observed.

b. Trees

- i. **Brazilian Pepper:** C2 (western side of the preserve).
- ii. **Long Ear Leaf Acacia:** C-2 & along the canal north of lake 8. Seedlings were observed in C-2 along Davis Blvd. Though the DOT has cleaned up the parcel north canal, mature trees

remain on the fence line that should be removed to prevent further seed source going into the District's preserves. Recommend follow up with property owner to address growth.



iii. Melaleuca: No issues observed.

c. Trash in Preserves: No issues observed.

7. Roadways

There was a water line break near the Collier Blvd exit along Cedar Hammock Blvd. The repair has been completed and the roadway surface appears to be in good condition.



- a. **Fire Hydrants:** A marker is missing on the cul-de-sac of Cedar Hammock Ct. Advise to cut Ficus back around hydrant for cul-de-sac buttonwood Way.



- b. **Crosswalks:** Asphalt delaminating near cart path on hole 16. Striping on path between holes 15 and 16 is in need of paint repairs.



- c. **Gutters:** Gutter pan cracking in front of 3757 and 3761 Buttonwood way was observed. Recommend we contact vendor for repair proposals.



- d. **Light Poles:** Pole near lift station along Lake 2 has damage to the bottom likely due to weed eating maintenance. Board may want to consider repair or replacement to avoid a safety issue.



- e. **Pavers:** There is movement in the pavers on the exit side roadway to Davis Blvd. The pavers behind the guardhouse are becoming increasingly cracked and spaced and may need to be addressed in the future. Recommend replacement due to previous repairs not working.



- f. **Right of Way Plantings:** No issues observed

- g. **Roadway Surface:** Consideration of paving the cul-de-sac of Sawgrass Way near the maintenance building should be granted as the pavement appears to be cracking and delaminating in spots.



h. **Signage:** No issues observed.

8. Sidewalks/Walking Path

a. **Sidewalks:** A raised section was observed along 8801 Cedar Hammock Blvd that may need to be watched and may need to be address in the future. Possible trip and fall safety hazard.



b. **Walking Path:** Lake 7 inside Cedar Hammock Circle. Since last report, filler or sealant has been applied to walking path to prevent further cracking or erosion of the base material.

9. Stormwater System

a. **Bulkheads:**

i. **Lake 1:** The issue on the driving range wooden bulkhead does not appear any worse at this time, however, the area should continue to be monitored for movement.



b. **Bridges:** The wear decking install is complete and appears to be in good working order.



- c. **Canals:** Hole 9 preserve canal may need some attention to keep it clear during the dry season.



- d. **Catch Basins:** New signage has been installed since last report.



- e. **Drains:** 3729 Buttonwood way had a drainage concern in front yard. The structure has been cleaned and the engineer has recommended changes to the structure in the homeowner's yard.



- f. **Interconnect Pipes:** No issues observed. Water levels too high to observe.
- g. **Overflow Weirs/Control Structures:**
 - i. The structures were flowing.



10. Wells/Irrigation

- a. **Pump House:** Fire extinguisher inside pump house is past expiration date and gauge indicated a charge is needed. Interior was very neat and extremely well organized. Recommend removing the Brazilian Pepper Trees around the north and west sides of the pump house.

Exterior of pump house door is separating from the door and becoming loose at the hinges. Trees are overhanging the pump house structure on the north side of the building. A few exterior pipe hooks are broken and exposing sharp edges that may cause injury. Removal recommended.



b. **Well W-6:** Control box has separated from the mounting post and should be reattached.



11. Residential Complaints/Concerns

3578 Cedar Hammock Ct. Back yard planting appears to be outside of normal range.



12. Fish/Wildlife Observations:



- | | | | |
|--|---|------------------------------------|--|
| <input checked="" type="checkbox"/> Bass | <input type="checkbox"/> Bream | <input type="checkbox"/> Catfish | <input type="checkbox"/> Gambusia |
| <input type="checkbox"/> Egrets | <input type="checkbox"/> Herons | <input type="checkbox"/> Coots | <input type="checkbox"/> Gallinules |
| <input type="checkbox"/> Anhinga | <input type="checkbox"/> Cormorant | <input type="checkbox"/> Osprey | <input checked="" type="checkbox"/> Ibis |
| <input type="checkbox"/> Woodstork | <input type="checkbox"/> Otter | <input type="checkbox"/> Alligator | <input checked="" type="checkbox"/> Snakes |
| <input type="checkbox"/> Turtles | <input checked="" type="checkbox"/> Other Species: <u>Carp, Ducks</u> | | |

13. Non CDD Items

Transformer box is rusted at the southwest side of the intersection of Cedar Hammock Blvd and Cedar Hammock Ct.

